



Attachment no 4 to the POLONEZ 2 Call Text

**INFORMATION ON THE COMMITMENTS OF THE HOST INSTITUTION
OF THE FELLOWSHIP¹**

ID no:

Title of the proposal:

Name and surname of the applicant:

Name of the entity:

I. Declarations of the host institution

Acting on behalf of the entity I represent, I hereby declare that:

1) I made myself familiar with the proposal, and should it be approved for funding, I take it upon myself to:

a) include the research to be carried out over the course of the fellowship, as planned, in the financial plan of the entity;

b) supervise the progress of the fellowship and proper disbursement of the awarded financial resources;

c) provide administrative and financial services and support to the fellowship, including support related to the successful applicant's relocation and stay in Poland, and appoint a person in charge of coordination of the fellowship;

d) sign a contract of full-time employment with the fellow for the entire period of the fellowship²;

¹ It is obligatory that the applicant attach a scanned copy of this document to the proposal submitted by means of the OSF electronic submission-and-review system, as well as send the original to the National Science Centre. The original must be sent to the National Science Centre by the applicant, or by the host institution of the fellowship, no later than by the closing date of the call (15th June 2016).

² The entity named by the applicant as the host institution of the fellowship shall be granted:

a) financial resources for signing a contract of full-time employment with the successful applicant for the entire period of the fellowship, amounting to EUR 31 500 for 12-month fellowships, or EUR 63 000 for 24-month fellowships;

b) financial resources for covering costs related to the successful applicants' temporary change of residence, amounting to EUR 20 700 for 12-month fellowships, or EUR 41 400 for 24-month fellowships;

c) family allowance: EUR 3 600 for 12-month fellowships, or EUR 7 200 for 24-month fellowships.





e) sign contracts with personnel whose contribution is vital to the fellow's research project; the form of employment to be agreed upon by all parties (contract of employment, contract of specific task, contract of mandate);

f) comply with the code of ethics set forth in the European Charter for Researchers and the Code of Conduct for the recruitment of researchers;

g) provide the fellow with the optimal conditions for carrying out his/her research, including providing office/laboratory space and research equipment necessary for the completion of the research;

h) support the fellow in disseminating the results of the research carried out over the course of the fellowship;

i) over the course of the fellowship, organise at least one study visit per year, 1 to 10 working days long, the fellow will carry out in an institution other than Host Institution, related to the fellow's professional interests³, in accordance with the description below.

Description and presentation of goals of the study visit planned for the fellow (*at least 1,000 characters*)

Description and presentation of goals of the second study visit planned for the fellow - in the case of 24-month fellowships (*at least 1,000 characters*)

Please note – the study visit is not the planned research the fellow will carry out in the Host Institution. It is a visit (trip) the fellow will undertake outside the host institution.

³ Study visits may be organised in two types of institutions. The first type includes public or private universities, Polish Academy of Sciences institutes or research institutes as stated in Article 2 (9: a-d) and 2 (10) of the Act on Financing Science. The second type includes all other institutions, also those located outside of Poland. Fellows who realise their fellowships in the first type of institution shall carry out study visits only in the second type of institution, whereas fellows who realise their fellowships in the second type of institution shall carry out visits only in the first type of institution.





2) I am aware that the fellowship includes research referred to in point 8, section G of the application and should the fellowship be approved for funding, I commit to support the successful applicant in securing any such permissions, licenses, opinions etc. as may be required for the above-mentioned research to take place. I also hereby commit myself to provide the National Science Centre with copies of the above-mentioned documents, before commencing the research to which they relate.

Person(s) authorised
to represent the entity

legible signature

Drafted (place and date):

