

# QUANTERA

QuantERA ERA-NET Cofund in Quantum Technologies

## **Electronic Submission System**

# Call 2017 Full Proposal Submission Guidelines (Stage 2)

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## Table of contents

1. Access to Full Proposal .....	3
2. Full Proposal Fields to Fill-in .....	4
i. <i>Partnership and tasks</i> Tab .....	4
ii. <i>Partners/Organisations files</i> Tab .....	4
iii. <i>Identity of the project</i> Tab .....	5
iv. <i>Scientific abstracts</i> Tab .....	6
v. <i>Scientific document</i> Tab .....	6
vi. <i>Submission of the project</i> Tab .....	7

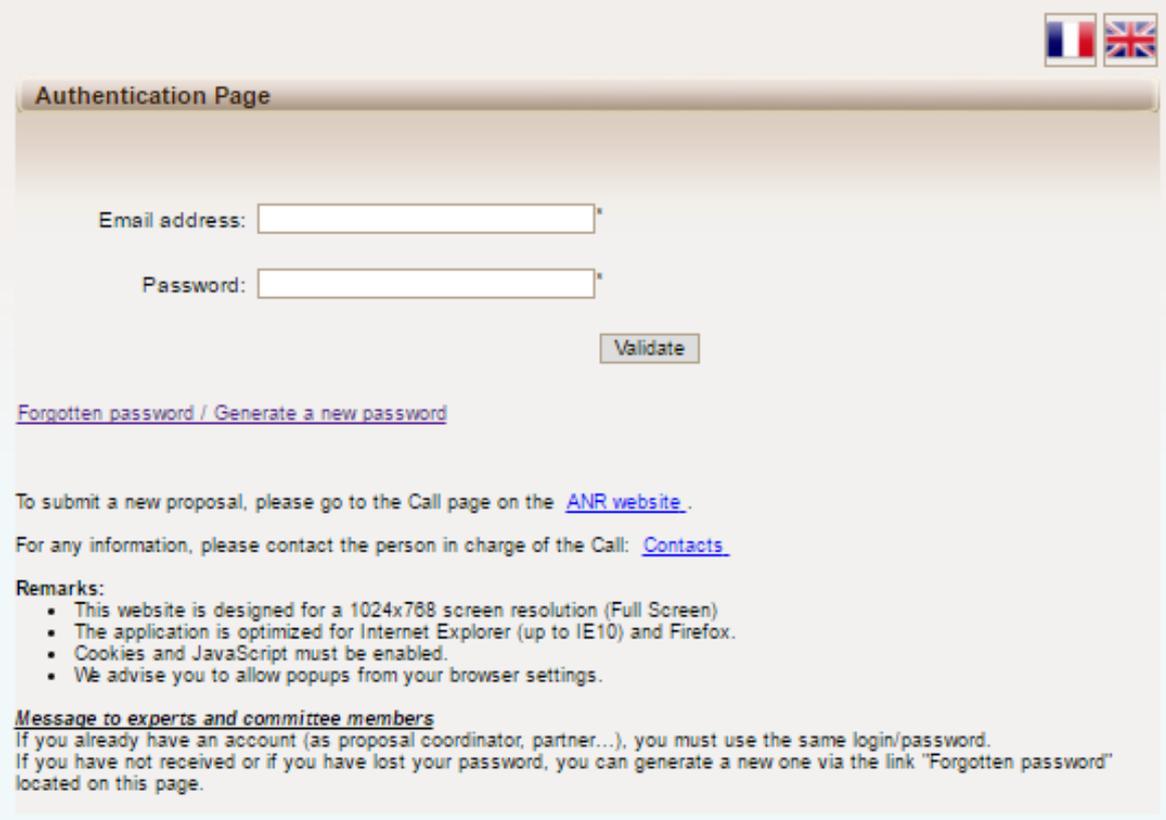
The submission process for the QuantERA Call 2017 relies on the French National Research Agency (ANR) platform. Click on the Union Jack flag to see the English version.

## 1. Access to Full Proposal

The project coordinator is in charge of submitting the full proposal.

You do not need to create a new project in the system: **Your pre-proposal has been transferred to the call “ERA-NET Cofund QuantERA (Stage 2)”**.

To access your pre-proposal, and update it into a full proposal, go to the authentication page <https://aap.agencerecherche.fr> and enter the Email address used at the first stage.



Authentication Page

Email address:

Password:

Validate

[Forgotten password / Generate a new password](#)

To submit a new proposal, please go to the Call page on the [ANR website](#).

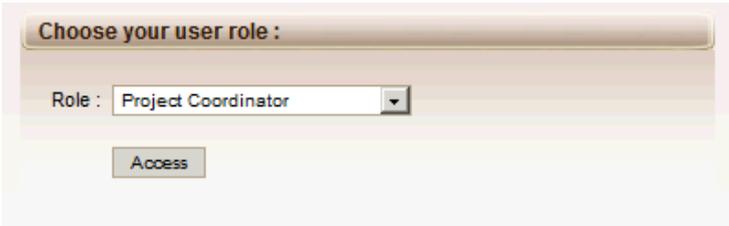
For any information, please contact the person in charge of the Call: [Contacts](#)

Remarks:

- This website is designed for a 1024x768 screen resolution (Full Screen)
- The application is optimized for Internet Explorer (up to IE10) and Firefox.
- Cookies and JavaScript must be enabled.
- We advise you to allow popups from your browser settings.

**Message to experts and committee members**  
If you already have an account (as proposal coordinator, partner...), you must use the same login/password.  
If you have not received or if you have lost your password, you can generate a new one via the link "Forgotten password" located on this page.

Select the 'Project coordinator' role.



Choose your user role :

Role :

Access

Click on the acronym of your full proposal.

## 2. Full Proposal Fields to Fill-in

Note: **The system does not check all the call eligibility criteria.**

### i. *Partnership and tasks Tab*

Under this tab, the coordinator must fill in the consortium composition and provide basic information about each partner. Partners can be added, edited and deleted.

Note: The partner added is notified and is granted access to modify her/his own information. The coordinator only can modify information at the full proposal level. The coordinator has also the possibility to lock the full proposal so that the partners cannot modify it. The partners do not need to log in, the coordinator has the possibility to fill-in their partner level information.

AAP: ERA-NET Cofund QuantERA - Edition: 2017 - Proposal: Test QuantERA

	Partner/Organisation's name	Initials	Category	Requested funding (€)	Civ	First name	Last name	Email address	Role	Title	Coord	Non French partner/organisation	Partner/Organisation without requested funding	Research Funding Organisation
<input type="checkbox"/>	(1)			0.00	Mr	Mathieu	GIRERD	mathieu.girerd@gmail.com	PI	Researcher/Professor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ANR
<input type="checkbox"/>	Austria (1)			0.00	Mr	Bob	Alice	mathieugirerd@yahoo.fr	PI	PhD student, post-doctorant	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	FWF

### ii. *Partners/Organisations files Tab*

For each partner, you must indicate:

- *Administrative data* sub-tab: **Partner country**, **Partner category**, **Name of the partner**, **Initials of the partner**, **Research Funding Organisation**, and the **team members** (if already known, see below).

To proceed: Select a partner, go to the *Administrative data* sub-tab.

Note: **You can safely ignore the other fields.**

	Civility	First name	Last name	Title	Email
<input type="checkbox"/>		alice	bob		bob.alice@anr.fr

- Financial data sub-tab: **Requested funding (€)**, and **Full cost (€)**.

To proceed: Select a partner, go to the *Financial data* sub-tab.

Note: **You can safely ignore the Detailed entry.**

Partnership and tasks | **Partners/Organisations files** | Identity of the project | Scientific abstracts | Scientific document | Submission of the project

FR GB

Consortium

Display | By country

	Name or initials of the partner/organisation	Full cost (€)	Requested Funding (€)	Permanent position (person.month)	NON permanent position WITH Funding requested (person.month)	NON permanent position WITHOUT Funding requested (person.month)	Country head-on	Non French partner/organisation	Partner/Organisation without funding requested	Research Funding Organisation
<a href="#">Select</a>	France (1) CNRS (coord)	0.00	0.00	0.00	0.00	0.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ANR
<a href="#">Select</a>	Austria (1) ÖAW	0.00	0.00	0.00	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	FWF
<a href="#">Select</a>	Poland (1) UoW	0.00	0.00	0.00	0.00	0.00	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	NCN
	<b>Total</b>	0.00	0.00	0.00	0.00	0.00				

Please select the partner/organisation in the table(s) above and then update its administrative and financial data below.

Administrative data | **Financial data**

[Detailed entry](#)

Full cost (€) 0.00      Requested Funding (€) 0.00

### iii. Identity of the project Tab

You must enter the following information: **Project Acronym**, **Project English title**, **Duration in months**, **Key words**, **Follow-up project previously funded** (select No).

Note: **You can safely ignore the other fields.**

Partnership and tasks | Partners/Organisations files | **Identity of the project** | Scientific abstracts | Scientific document | Submission of the project

FR GB

**Mandatory informations to validate form**

Project Acronym:

Project French title:

Project English title:

Duration in months: 36

Financial instruments:

Primary societal challenge:

Key words (please separate each word with semicolons):

Did you register the project at a previous edition:  Year:  Project Acronym:

Follow-up project previously funded:  Acronym of the project:

In the project linked to a programme (Investments for the Future programme (IFU)):

List of Research Funding Organisation	Associated to the project	Associated to the partner(s)/organisation(s)
FWF	<input type="checkbox"/>	ÖAW
NCN	<input type="checkbox"/>	UoW

#### iv. Scientific abstracts Tab

Here you must **copy and paste** in the unique field named *Non-confidential abstract or summary in English* **the text of the "Summary of the project" AND "Relevance to the topic addressed in the call" section of the Full Proposal Form.**

Partnership and tasks | Partners/Organisations files | Identity of the project | **Scientific abstracts** | Scientific document | Submission of the project

I copy and paste here the text of the "Summary of the project" section of the Full Proposal form.  
I copy and paste here the text of the "Relevance to the topic addressed in the call" section of the Full Proposal form.

Non-confidential abstract or summary in English  
(number of characters: 218 / 4000)

#### v. Scientific document Tab

**Upload here the Full Proposal Form AND the Financial Form.**

The templates are available at the QuantERA website: <http://www.quantera.eu/co-funded-call/call-2017>. The Full Proposal Form must be uploaded in PDF format and the Financial Form as annex in Excel format. The Full Proposal Form and the Financial Form replace the documents of the first stage.

Partnership and tasks | Partners/Organisations files | Identity of the project | Scientific abstracts | **Scientific document** | Submission of the project

**Submit the scientific document**  
Authorized Format: PDF. Max. size : 10 Mb  
Attention: Scientific document cannot exceed the maximum number of pages described in the text of the call for proposals. Your project may be written in English or French, depending on the terms of the call for proposals. Specify the language of the scientific document  
 French  English  
The content of the scientific document is described by the documents related to the call.  
Choisissez un fichier: Aucun fichier choisi  
Submit the scientific document

Scientific document in Anglais submitted 22/02/2017 18:28:00 by GIRERD Mathieu : [2017\\_ERA-NET Cofund QuantERA\\_Acronym of Test Project\\_DocSci.pdf](#)

**Annex to the scientific document**  
Authorized Formats: PDF, Microsoft Office (until 2010). Max. size : 10 Mb  
Choisissez un fichier: Aucun fichier choisi  
Submit

Annex submitted 22/02/2017 18:28:10 by GIRERD Mathieu : [QuantERA Call 2017 - Financial Form - Test Project.xlsx](#) Supprimer

## vi. Submission of the project Tab

This tab allows the coordinator to lock and unlock the project proposal. When the proposal is locked, the other partners cannot modify their information. The tab also provides information on the proposal validity.

**The full proposal will be considered for review if the Full Proposal Form and the Financial Form have been available and if the information requested in the other tabs is provided** (in particular, you can safely ignore the alerts regarding the French partner(s)' missing data).

AAP: ERA-NET Cofund QuantERA (Stage 2) - Edition: 2017 - Proposal: AcronymTest ⌚ Time remaining before closing of the call for proposals:  
15 days 3 hours

Partnership and tasks | Partners/Organisations files | Identity of the project | Scientific abstracts | Scientific document | **Submission of the project**

The closing date for call for proposals is **11/07/2017 until 17:00** (DD/MM/YYYY; Current local time in Paris, France)

**Project status : Submitting**

Your application will automatically be considered submitted if all the following conditions are met :

- the scientific document has been submitted
- the grant amount requested for the project is non-zero at the closing of the call for proposals

Only information entered on the submission website by the call for proposals closing date will be considered.

An electronic confirmation will be sent to the coordinator on the call for proposals closing date.

Coordinators are asked to lock their projects by the closing date.  
The project may be unlocked by the coordinator prior to the closing date if additional changes are necessary.

[Lock proposal](#)

**Checking fields**

Please note that the submission platform is unable to check that the information you have entered matches the eligibility criteria laid out in the text of the call for proposals.

The minimum conditions for submission of your proposal are met. Please be aware of the following alerts:

- **In red** : This condition must be fulfilled for your proposition to be complete
- **In orange** : Information about the project or partner that should be filled or corrected

Partner/Organisation 1 : [CNRS \(Coordinator\)](#)

- The partner has not entered all of the required fields under administrative data

**Administrative and financial document of the project**

[Download document](#)