

SHENG

Polish-Chinese Funding Initiative
Call for proposals 2018

SHENG

Polish-Chinese Funding Initiative
Call for proposals 2018

Information for Applicants

(for Polish project teams)

Table of contents

Information for Applicants – aim and structure of the document.....	3
Documents to be delivered by the Polish applicant to the NCN.....	3
Joint Project Description: language, format and page limit.....	5
Additional information and contact persons at the NCN.....	6
Information for applicants – Joint Project Description.....	8
RESEARCH TEAM.....	9
DESCRIPTION OF THE RESEARCH PROJECT	11
FURTHER INFORMATION.....	12
BUDGET	14
CVs WITH LISTS OF PUBLICATIONS.....	16

Information for Applicants – aim and structure of the document

In 2018, the National Science Centre (NCN) together with the National Natural Science Foundation of China (NSFC) announced the first joint call entitled “SHENG”, which seeks to promote the best research in Life Sciences, Physical Science and Engineering and in selected areas of Social Sciences. The call is designed to encourage international cooperation between researchers from both countries and support their joint high-quality research projects. As it was decided by the NCN and NSFC to implement a parallel evaluation of proposals within the SHENG funding scheme, the joint applications shall be submitted both to the NCN and NSFC according to the rules of each agency respectively, where they will undergo eligibility checks and merit-based evaluation separately.

This document is intended to serve as a concise guide to prospective Polish applicants and to provide them with the information on preparation and submission of the joint project documents that should be attached to the application form in the ZSUN/OSF system. For information relating to registration in the ZSUN/OSF submission system, please see the dedicated page [here](#) (in Polish). The present document is designed for Polish applicants, as it lays out the rules and requirements set down by the NCN. Please note that the guide doesn't contain information on the requirements employed by the NSFC, which the Chinese teams are obliged to follow. In order to obtain any information or explications on the requirements of the Chinese funding agency, please ask your Chinese counterpart to stay in contact with the NSFC. It is necessary that both teams applying for funding for joint research fulfil the requirements of the agency the application is submitted to. If your application is rejected by one of the agencies, it won't proceed in the other agency either.

This “Information for Applicants” document has three main sections:

1. General requirements related to applications submitted under the SHENG 1 funding initiative,
2. Information required in the specific sections of the Joint Project Description (JPD),
3. Information on requirements regarding CVs and lists of publications.

Documents to be delivered by the Polish applicant to the NCN

Please note that a complete SHENG proposal submitted to the NCN shall consist of the following documents:

1. Application form completed in the ZSUN/OSF system,
2. Joint Project Description (JPD),
3. CVs of the Polish and Chinese Principal Investigators and Co-Investigators accompanied with lists of publications¹,
4. Supplementary documents as needed (please follow up the SHENG 1 homepage at the NCN's website).

A completed Joint Project Description, CVs and lists of publications of all Polish and Chinese Principal Investigators and Co-Investigators, as well as supplementary documents shall be uploaded as separate attachments in the ZSUN/OSF system under respective tabs in the “Attachments” section.

¹ Please do not attach CVs and publication lists of the Post-doc researchers and/or PhD students, as these positions must be filled in the course of open competition call hosted by the applicant.

Signatures: Please note that no signatures are required in the Joint Project Description or CV with a list of publications. Polish applicants should deliver **signed PDF copies** of the following documents (either signed by hand² or bearing a qualified electronic signature):

- 1) confirmation of the proposal's submission signed by an authorised representative of the entity acting as the applicant for the Polish part of the joint project,
- 2) confirmation of the proposal's submission signed by the Principal Investigator of the Polish part of the joint project,
- 3) state aid questionnaire,
- 4) information concerning research carried out over the period of 2 years before submitting the proposal, together with a list of publications affiliated with the applying entity/host institution (applies to entities which do not receive any operating support grant from the budget for science),
- 5) information concerning research equipment and other instrumentation/facilities crucial to scientific research (applies to entities which do not receive any operating support grant from the budget for science),
- 6) joint entity agreement (applies to Polish composite entities which submit the joint proposal together with a partner based in China).

A joint entity can be created by organizations based in Poland. The following are considered to be joint entities:

- research consortia,
- scientific networks,
- research centres of the Polish Academy of Sciences,
- academic research centres shared by higher education institutions, with the exception of academic research centres operating as units within the structure of a single higher education institution.

The creation of a joint entity must be based on an agreement, which must specify the following:

- parties to the agreement,
- the leader of the joint entity,
- subject of the agreement,
- duration of the agreement, covering the period of the completion of the research project,
- authorisation for the representative of the leader to act on behalf of the entire joint entity over the course of proceedings of applying for funding and completion of the research project,
- the leader's undertaking to pass information received from the NCN to the other parties,
- signatures of authorised representatives of all organizations comprising the joint entity.

² In this instance a scanned PDF copy of the document should be uploaded in the ZSUN/OSF submission system.

Moreover, each organization constituting the joint entity should supply a state aid questionnaire and, if applicable, information concerning research carried out over the period of 2 years before submitting the proposal and information concerning research equipment and other instrumentation/facilities crucial to scientific research. The confirmation of the proposal's submission shall be provided only by the applicant who acts as the leader of the joint entity as well as the Principal Investigator affiliated with it.

Submission of the proposals in the ZSUN/OSF system

Electronic submission: Applications for the SHENG funding scheme must be delivered to the NCN solely in the electronic form via the ZSUN/OSF submission system, which can be accessed [here](#). The applicants are not required to send any hard copies of the application form or its attachments to the Polish agency. Please bear in mind that the Chinese agency has its own rules with regard to the submission procedure, which need to be followed by the Chinese project team. The NSFC requests, among other things, a copy of the Joint Project Description in Chinese besides the one in English, as well as a hard copy of the proposal in Chinese and English. Moreover, the NSFC demands that applicants submit a scanned copy of the collaboration agreement concluded between the Chinese and Polish PI³. Please note that the NCN **does not** require the Polish PIs to submit them.

Deadline for proposals to be submitted to the ZSUN/OSF system:

September 17, 2018 (Monday), 23:59 CEST.

Joint Project Description: language, format and page limit

Language: The proposal must be written solely in English. The applicants are not expected to translate any sections of the JPD to Polish.

Page limit and formatting: There is a strict limit of 30 pages for the Joint Project Description (page size: A4, font: Times New Roman, font size: 11 or higher, lead: single, left-right margins: 2 cm, top-bottom margins 1,5 cm). The 30-page limit doesn't include CVs and lists of publications of the Principal Investigators and Co-Investigators, which shall be uploaded separately in the ZSUN/OSF submission system. If the JPD file exceeds the stated limit, it won't be uploaded successfully to the ZSUN/OSF due to the default settings of the system. As a result, you won't be able to submit your application to the NCN.

Please bear in mind that the explanatory fields containing auxiliary information in the JPD can be removed, if needed. These are the fields input under the section headings, written with font size 9, italic. Please do not delete the headings of the sections in the JPD to be submitted!

Applicants' obligations with regard to the completeness of their application

Applicants are obliged to ensure that the submitted joint proposal contains sufficient information for evaluation, as no changes to the applications are allowed after their

³ These are just the general terms employed by the NSFC. For more detailed information regarding the requirements of the NSFC please refer to the website of the agency or consult the NSFC staff directly.

submission to the ZSUN/OSF system. Also, applicants are not allowed to replace any of the proposal's files after the application has been sent to the NCN.

We strongly recommend that PIs, therefore, check thoroughly if **ALL** the sections of the Joint Project Description have been completed. If any part of the JPD is missed, it might result in the application's rejection at the eligibility check at both agencies. Please note, that the NCN might reject the proposal at the eligibility check based on the lacunae in the Joint Project Description related both to the Polish and Chinese part of the research project.

Please note, that the Chinese and Polish teams shall submit an identical copy of the Joint Project Description to the NSFC and NCN respectively. **Any differences in the two copies will result in the proposal's rejection at the eligibility check.**

Additional information and contact persons at the NCN

The Polish applicants are required to adhere strictly to the rules set out by the NCN. These are included in the call's documents, which are as follows:

1. [Call Text, "SHENG 1": Polish-Chinese Funding Initiative. Call for proposals 2018](#)
2. [Resolution no 52/2018 by the Council of the National Science Centre of 7th June 2018 on the terms and regulations regarding the mode of granting funds for the completion of tasks carried out by Polish research teams and funded by the National Science Centre under the SHENG 1 call for proposals for Polish-Chinese research projects](#)
3. [Annex no 1 to resolution no 52/2018 by the Council of the National Science Centre of 7th June 2018. List of disciplines for Polish-Chinese research projects within the SHENG 1 call](#)
4. [Annex no 2 to resolution no 52/2018 by the Council of the National Science Centre of 7th June 2018. Types of costs in research projects funded by the National Science Centre under SHENG 1 call for proposals](#)
5. [Annex no 3 to resolution no 52/2018 of the Council of the NCN of 7th June 2018. Call for proposals SHENG 1. Data required in the proposal and annexes for funding a Polish-Chinese research project](#)
6. [Annex no 4 to resolution no 52/2018 of the Council of the NCN of 7th June 2018. SHENG 1 – Polish-Chinese Funding Initiative. Call for proposals 2018. Joint Project Description template](#)
7. [Annex no 5 to resolution no 52/2018 of the Council of the NCN of 7th June 2018. CV and list of publications](#)
8. [Annex no 6 to resolution no 52/2018 of the Council of the NCN of 7th June 2018. SHENG 1 – Polish-Chinese Funding Initiative. Call for proposals 2018. Evaluation sheet for NCN reviewers.](#)

For any additional information please follow up the SHENG homepage on the NCN website or contact the NCN's Coordinators or Officers.

Physical Sciences and Engineering

Dr Marta Buchalska

e-mail: marta.buchalska@ncn.gov.pl

tel.: +48 12 341 91 58

Life Sciences

Dr Jerzy Frączek

e-mail: jerzy.fraczek@ncn.gov.pl

tel.: +48 12 341 91 65

Social Sciences

Dr Katarzyna Jarecka - Stępień

e-mail: katarzyna.jarecka-stepien@ncn.gov.pl

tel.: +48 12 341 91 60

General inquires

Dr Magdalena Godowska

e-mail: magdalena.godowska@ncn.gov.pl

tel.: +48 12 341 90 16

Dr Aneta Pazik

e-mail: aneta.pazik@ncn.gov.pl

tel.: +48 12 341 90 17

Information for applicants – Joint Project Description

Corresponding no. of section in JPD	Section in JPD	Polish Applicants CORE DATA
I.2.	Acronym	<p>Acronym of the project must be 12 characters at most. There must only be one acronym for the joint project used by both the Chinese and Polish teams. The acronyms provided in the NCN and NSFC submission system as well as in the Joint Project Description must be identical.</p>
I.5.	Subject Classification	<p>Polish applicants must refer to the NCN's subject areas described in annex no 1 to resolution no 52/2018 of the Council of the NCN of 7th June 2018. Under SHENG 1 call proposals are accepted in the subjects covered by the following NCN panels:</p> <ul style="list-style-type: none"> • ST 1-10, • NZ 1-9, • HS 4 and HS 6_1, HS6_2, HS6_3, HS6_4, HS6_5, HS6_6, HS6_7, HS6_13, HS6_14: proposals in the area of Social Sciences that fall beyond these subpanels will be rejected. <p>Please note that in order to avoid a situation where a joint proposal overlaps two different disciplines/areas at the NCN and NSFC, the Polish and Chinese applicants are advised to follow the list of matching NCN panels and NSFC departments and divisions available here (please note that this document serves for auxiliary purposes only). This means that before submitting the proposal, both Polish and Chinese PI should check if the selected NCN panel corresponds to its equivalent department and division at the NSFC. For instance, if a proposed research corresponds to the NCN's HS6 panel, it should be classified in the Chinese part as: Department "Life Sciences", Division "IV Psychology". If you fail to align the NCN panels and NSFC departments, your proposal may be evaluated in comparison with proposals representing different disciplines than yours.</p>

I.7.	Project Planned Start Date	<p>The Polish teams are expected to start the projects between: June 1, 2019 and October 31, 2019. On the Chinese side, the project must commence on July 1, 2019. Please note that the Polish and Chinese teams are not expected to start the project at the same time, unless this is required by the research project's schedule and life cycle. As the NCN and NSFC award the grants specifically for 36 months, there is no end date of the project to be indicated in the Joint Project Description. The specific start date of the project on the Polish side will be stipulated in the agreement between the Principal Investigator, Host Institution and NCN.</p>
RESEARCH TEAM		
II.		<p>Please list in the table all the Polish and Chinese Principal Investigators and Co-Investigators, Post-docs, PhD students, scholarship grantees or technical staff to be involved in the project. CVs and lists of publications (as collated files for each team respectively) of the Polish and Chinese Principal Investigator and Co-Investigators listed in the table must be uploaded as attachments to the application form in the ZSUN/OSF submission system. The documents don't need to be signed.</p> <p>When specifying the contribution of the Principal Investigators and the Co-Investigators to the project as well as the scope of their work, the following definitions of the roles should be taken into consideration:</p> <ul style="list-style-type: none"> a) A Principal Investigator is a researcher responsible for carrying out research and managing the research team. S/he is also in charge of leading the project activities at her/his host institution. There must be two PIs involved in each joint project: the PI affiliated with the Polish Host Institution will supervise the Polish part of the project and the PI employed by a Chinese Institution will be responsible for the part of the research carried out at the Chinese Host Institution; b) A Co-Investigator is a researcher holding a PhD degree (or equivalent) who is involved in the project but does not play the role of Principal Investigator. <p>! Important: in the table in section II.3 of the JPD, scholarship grantees and Postdoctoral researchers must also be indicated, if their engagement was specified in the budget of the project. However, it must be taken into account that the NCN provisions stipulate that these positions must be filled only by the</p>

researchers selected in an open competition held by the Host Institution. As a result, **no specific persons** can be named in the project at this stage. This also implies that no career break, which is an individual feature, can be indicated for these two categories of researchers.

! Important: Please note that naming/specifying any scholarship grantees or Postdoctoral researcher to be engaged in the Polish part of the joint project will result in the proposal's rejection.

! The Principal Investigator as well as Co-Investigators need to follow the NCN's restrictions related to the submission of proposals. They shall particularly bear in mind the following:

- applications containing the research tasks, which cover the tasks included in proposals submitted by the same Principal Investigator or Co-Investigator under other calls organised by the NCN and announced and closed on the same day as SHENG will be rejected,
- Principal investigator in a project may not be named in the proposal or the funding agreement as the representative of the entity applying for financial resources (it means that if a person, who represents the Host Institution intends to submit the application in the call as a Principal Investigator, then the Host Institution should be represented in the proposal by another authorised person),
- proposals in which research tasks overlap with the tasks planned as part of proposals submitted earlier to other NCN calls may be resubmitted by the same principal investigator or the same co-investigator only after the evaluation process of the previous proposal has been completed.
- under all calls announced and closed on the same day as SHENG an applicant may act as a principal investigator to only one proposal.

Personal data processing by the NCN:

Please note that the personal data you provide in the application will be processed by the National Science Centre until the closing and settlement of the projects and thereafter for statistical purposes. The collected data will be processed in order to evaluate the proposal, the project as well as the tasks performed by the NCN and for dissemination of information about the calls organised by the NCN. The processing of data includes also monitoring, supervision and evaluation of the implementation and settlement of the projects funded by the NCN. For more information, please see [here](#).

DESCRIPTION OF THE RESEARCH PROJECT		
III.1.	Objectives and tasks	<p>Please give a concise description of your project's scientific objectives with particular attention to the innovative nature of the research proposed and its importance for the development of science. Also, please indicate if you anticipate results that may be relevant outside academia (such as science policy, technology, the economy or society).</p> <p>Please note that the subject of the research project does not have to concern or refer to Polish-Chinese cooperation as such. That is not an element subject to evaluation. The research projects must be carried out jointly by the Polish-Chinese team and demonstrate clearly the added value of international cooperation.</p>
III.2.	Current knowledge in this field and preliminary work	<p>Please explain briefly and precisely the state of the art in your field in its direct relationship to your project. This description should make clear in which context you situate your own research and in what areas you intend to make a unique, innovative and promising contribution.</p> <p>To illustrate and enhance your presentation, you may refer to publications – others' and your own. Please list all cited publications in the main reference list under section III.6. of the Joint Project Description.</p>
III.3.	Work programme including proposed research methods	<p>The high quality of the work programme is crucial to the success of a funding proposal. The work programme must include:</p> <ul style="list-style-type: none"> • a detailed account of the steps planned during the proposed funding period (for experimental projects, a schedule detailing all planned experiments should be provided) as well as possible risks, critical paths and management plan to avoid or reduce them; • a detailed description of the methods that you plan to use in the project: what methods are already available? What methods need to be developed? What assistance is needed from outside your own group/institute? <p>Please note that the work programme shall correspond precisely with the information provided in the financial sections (vide: V.1 and V.2. of the Joint Project Description).</p>
III.4.	Added value of	<p>A description of the added value of the proposed international cooperation. Please note that a high level of integration will be a necessary condition for funding within the present joint funding initiative. Please note</p>

	international cooperation	that there is no need to submit to the NCN any copies of the Polish-Chinese agreement when submitting the proposal in SHENG 1 call or before receiving funding from the NCN. For respective requirements to be followed by your Chinese counterpart, please consult the NSFC directly.
III.5.	Planned results	Please describe how the results of the project will affect the development of the discipline the project relates to and how the project's results can be applied in other disciplines.
III.6.	References	Please list all the publications cited in sections III.1-III.3 of the Joint Project Description. This reference list is not considered your list of publications. Applicants are however encouraged to include here publications they authored or co-authored and which cover the subject of the proposal. For unpublished manuscripts accepted for publication indicated in the references (and authored or co-authored by the project team's members), acceptance letters from the publisher should be attached in the ZSUN/OSF or a DOI indicated in the references next to the cited work. The listed works to be published will not be taken into account during the evaluation process, if the applicant fails to enclose the letter or indicate the DOI. As the ZSUN/OSF system allows for only a single upload of the acceptance letter for each team (Polish and Chinese), in a situation where more than one letter will be submitted, please collate all the related documents into one PDF file for each team respectively.
FURTHER INFORMATION		
IV.1.	Host Institution	<p>Please describe the Host Institution's commitment to the project, i.e. whether it provides access to facilities, scientific equipment and other resources necessary to implement the proposed research.</p> <p>Polish applicants should note that the administrative personnel costs have to be covered from overheads. For detailed information please refer to: <i>Types of costs in research projects funded by the National Science Centre under SHENG 1 call for proposals, attached to Resolution no 52/2018 by the Council of the National Science Centre of 7 June 2018 on the terms and regulations regarding the mode of granting funds for the completion of tasks carried out by Polish research teams and funded by the National Science Centre under the SHENG 1 call for proposals for Polish-Chinese research projects.</i></p> <p>For respective requirements to be followed by your Chinese counterpart, please consult the NFSC directly.</p>

IV.2.	Ethical issues	<p>If there are any ethical issues raised in the research proposal, please describe how they are addressed. Please indicate whether the research envisaged, according to the project description, requires a permit from one or several authorised bodies. For Polish Applicants these obligations include, among other things, the following: the Bioethics Committee or the ethics committee for testing on animals, etc., compliance with regulations on GMO and GMM, using protected species or conducting research within protected areas. If a permit is required – in section G1 of the application form in the ZSUN/OSF system the Applicant has to commit to obtain all such permissions, recommendations and authorisations as may be required or enter the permit's ID number.</p> <p>Moreover, please note that Polish Applicants have to follow the “NCN Code of ethics on research integrity and application for funding” – Annex to resolution no 39/2016 of the Council of the NCN of 11th May 2016, as well as the “Council of the National Science Centre's recommendations for studies involving human participation”. Please see here also information on the consequences of performing testing on animals without a permit.</p>
IV.3.	Researchers with whom you have collaborated scientifically	<p>Please list researchers with whom you have collaborated scientifically within the past 4 years (i.e. throughout the years 2018, 2017, 2016, 2015) and those with whom you have agreed to cooperate on this proposal (e.g. researchers with whom you have co-authored publications, carried out research projects etc.) This information will assist the NCN scientific coordinators in avoiding potential conflicts of interest during the review process.</p>
IV.4.	Other submissions of the proposal	<p>According to the NCN's overriding rules, there are several restrictions regarding the proposal submissions. It is not permitted to apply with proposals that contain research tasks covered in other proposals under another call by the NCN announced and closed on the same day as SHENG, with the same PI or the same Co-investigator acting as a PI.</p> <p>Proposals in which research tasks overlap with the tasks planned as part of proposals submitted earlier to other NCN calls may be resubmitted by the same principal investigator or the same co-investigator only after the evaluation process of the previous proposal has been completed.</p>

If an appeal was lodged of the decision of the Director of the NCN refusing funding/refusing a commitment to grant funding, a proposal containing overlapping research tasks may be submitted only after the appeals procedure has been concluded to the effect other than granting funding/a commitment to grant funding.

BUDGET

You can request funding for the following cost items: Salaries and Scholarships, Equipment, Consumables, Outsourcing/Subcontracting, Business trips, Visits and consultations, Other costs (including publication costs), Collective-investigators, Indirect costs (max. 40% of direct costs, excl. equipment, devices and software).

PLEASE NOTE:

1. The Euro exchange rate should be calculated according to the NCN Council's *Resolution no 52/2018 by the Council of the National Science Centre of 7 June 2018 on the terms and regulations regarding the mode of granting funds for the completion of tasks carried out by Polish research teams and funded by the National Science Centre under the SHENG 1 call for proposals for Polish-Chinese research projects* which amounts to PLN 4.2634;
2. The budget of the Polish part of the Polish-Chinese research project must be at least PLN 250,000;
3. Applicants may seek funding for research equipment up to PLN 150,000 for a single item in the area of Social Sciences, and up to up to PLN 500,000 in the area of Physical Sciences and Engineering as well as in Life Sciences;
4. When preparing the project budget, Polish applicants must adhere to the rules included in the following document: [Types of costs in research projects funded by the National Science Centre under SHENG 1 call for proposals, attached to Resolution no 52/2018 by the Council of the National Science Centre of 7 June 2018 on the terms and regulations regarding the mode of granting funds for the completion of tasks carried out by Polish research teams and funded by the National Science Centre under the SHENG 1 call for proposals for Polish-Chinese research projects](#);
5. The budget may include granting of scholarships for pre-doctoral students provided they meet the rules included in the following document:

V.1.

**Polish project part:
justification of funds
requested**

- a. Types of costs in research projects funded by the National Science Centre under SHENG 1 call for proposals, attached to Resolution no 52/2018 by the Council of the National Science Centre of 7 June 2018 on the terms and regulations regarding the mode of granting funds for the completion of tasks carried out by Polish research teams and funded by the National Science Centre under the SHENG 1 call for proposals for Polish-Chinese research projects,
 - b. [Regulations on awarding scholarships in NCN-funded research projects.](#)
6. Indirect costs (overheads) must not exceed a maximum of 40% of the eligible direct costs (excl. equipment, devices and software) and may not be increased during the course of the research project;
 7. Applicants may not seek funding for administrative personnel. Such costs are included in indirect costs (overheads);
 8. According to NCN rules, the cost of organising a conference, such as catering or meeting room rentals, should be comprised in indirect costs (should such cost be included in the category of direct costs, the proposal may be rejected).

Please confirm that the research tasks performed by the Polish research team included in the proposal have not been funded from other sources (please see Annex no 3 to resolution no 52/2018 of the Council of the NCN of 7th June 2018. *Call proposals SHENG 1. Data required in the proposal and annexes for funding a Polish-Chinese research project attached to Resolution no 52/2018 by the Council of the National Science Centre of 7 June 2018 on the terms and regulations regarding the mode of granting funds for the completion of tasks carried out by Polish research teams and funded by the National Science Centre under the SHENG 1 call for proposals for Polish-Chinese research projects*).

The budget included in the Joint Project Description must be consistent with the costs breakdown given in the ZSUN/OSF system.

! Important: Any discrepancies between budget costs and expenditures given in the ZSUN/OSF and in the Joint Project Description might result in the proposal's rejection at the eligibility check.

For the costs eligible for Chinese teams, please refer to the NSFC rules.

V.3.	Polish research team budget table	<p>For the purpose of the Joint Project Description and its evaluation, please indicate all amounts in Euro. Please make sure that the expenditures as well as the budget amount in EUR given in the sections V.3. and V.4. of the JPD equal the costs breakdown in PLN proposed in the ZSUN/OSF system.</p> <p>The EUR budget in JPD must be calculated based on the PLN costs breakdown given in the ZSUN/OSF as well as the EUR exchange rate as of the day of implementation of the Council's <i>Resolution no 52/2018 by the Council of the National Science Centre of 7 June 2018 on the terms and regulations regarding the mode of granting funds for the completion of tasks carried out by Polish research teams and funded by the National Science Centre under the SHENG 1 call for proposals for Polish-Chinese research projects</i>, namely EUR 1 amounts to PLN 4.2634. For the EUR costs in the JPD, please round the numbers down to two decimal places. As regards the breakdown costs in the ZSUN/OSF, please round the PLN costs down to the total values (no decimal places).</p>
CVs WITH LISTS OF PUBLICATIONS		
VI.	CVs including publication lists	<p>CVs including publication lists are a part of the complete proposal and they should be uploaded as separate attachments to the proposal in the ZSUN/OSF system. As the ZSUN/OSF system allows for only a single upload of CVs for each team (Polish and Chinese), please collate all the related documents into one PDF file for each team respectively. No CVs or list of publications should be included within the Joint Project Description file. Instead, the Polish and Chinese Principal Investigators as well as the Co-Investigators are asked to use the CV and list of publications template, included in the annex no. 5 to the resolution of the Council of the NCN no 52/2018 of 7th June 2018, fill it in and upload to the designated section of the ZSUN/OSF system under the "Attachments" tab.</p> <p>Please note that no signatures are required in the CVs and lists of publications.</p> <p>In the ZSUN/OSF system the following CVs with lists of publications shall be uploaded:</p> <ol style="list-style-type: none"> 1. CVs and list of Publications of Polish and Chinese Principal Investigators; 2. CVs and list of publications of all Polish and Chinese Co-Investigators. Please note that on the Polish side, neither CVs nor lists of publications of the PhD students or Postdoctoral researchers should be uploaded, as these positions must be filled following the open competition. Uploading any CVs along with lists of publications of the PhD students or Postdoctoral researchers to be engaged in the Polish

part of the joint project will result in the proposal's rejection.

Please note that the CV contains the information about the extent and means of personal data processing by the NCN. Please peruse it before submitting your application.

For unpublished manuscripts accepted for publication, please attach in the ZSUN/OSF acceptance letters from the publisher or indicate a DOI in the list of publications of a respective Principal Investigator or Co-Investigator next to the given work in a list of publications. Listed works awaiting publication will not be taken into account during the evaluation process if the applicant fails to enclose the letter or provide a DOI. As the ZSUN/OSF system allows for only a single upload of the acceptance letter for each team (Polish and Chinese), in the situation where more than one letter will be submitted, please collate all the related documents into one PDF file for each team respectively.