**Proposal ID no:**

**Proposal title:**

**Name and surname of the Applicant (Principal Investigator):**

**Name of the Host Institution:**

**Preliminary Career Development Plan**

*Questions 1-3 will help to set background for your development and training goals.*

|  |
| --- |
| **1. Principal Investigator’s previous project experience and training** |
| What position did you hold in the most recent project? | *Please put a cross in the relevant box. Select one.* |
|  | Team leader (PI, Co-PI) |
|  | Team member |
|  | Other – please describe: ………………………………………………………. |
|  | Not applicable |
| What training courses have you attended/completed over the past year (since September 2020)? | *Please put a cross next to relevant courses. Select as many as appropriate.* |
|  | Leadership |
|  | Project management |
|  | Grant writing  |
|  | Communication and dissemination of research results |
|  | Research integrity and ethics |
|  | Intellectual Property Rights (IPR) |
|  | Technology transfer and commercialization |
|  | Other – please describe: ………………………………………………………. |
|  | Not applicable |
| Project management certificates | *Please put a cross next to relevant certificates. Select as many as appropriate.* |
|  | Prince 2 |
|  | PMI |
|  | SCRUM |
|  | AGILE |
|  | Other – please describe: ………………………………………………………… |
|  | Not applicable |

|  |
| --- |
| **2. Principal Investigator’s intersectoral experience**  |
| **Who did you collaborate with?** **In what capacity?** | *Please put a cross in relevant boxes in each row, as appropriate* |
| business sector | industry | private non-profit sector | government sector | NGOs |
| research collaboration / joint project |  |  |  |  |  |
| skills training |  |  |  |  |  |
| internship |  |  |  |  |  |
| consultancy |  |  |  |  |  |
| permanent job – owner |  |  |  |  |  |
| permanent job – employee |  |  |  |  |  |
| not applicable (no previous experience) |  |  |  |  |  |

|  |
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| **3. Principal Investigator’s self-assessment of professional strengths and areas for development  (skills, knowledge and behaviours)** |
| **Area** | *Please put a cross in the relevant box in each row to indicate your current competency level*  |
| I am not yet proficient in this area | I am partially proficient in this area | I am highly proficient in this area | I am proficient in this area | I am an expert in this area | not applicable / I don’t know |
| **Knowledge and intellectual** **abilities** | Research methods and technical skills in PI’s field – theoretical knowledge |  |  |  |  |  |  |
| Research methods and technical skills in PI’s field – practical application |  |  |  |  |  |  |
| Managing data and resources  |  |  |  |  |  |  |
| Statistical analysis |  |  |  |  |  |  |
| Interpretation of data |  |  |  |  |  |  |
| Creativity/innovative thinking |  |  |  |  |  |  |
| **Personal Effectiveness** | Networking skills |  |  |  |  |  |  |
| Continuing professional development |  |  |  |  |  |  |
| Work–life balance |  |  |  |  |  |  |
| Stress management |  |  |  |  |  |  |
| Time management |  |  |  |  |  |  |
| **Research governance and organisation** | Responsible conduct in animal and human research |  |  |  |  |  |  |
| Understanding IPR (research contracts & licensing agreements) |  |  |  |  |  |  |
| Structuring/managing operational plans and R&D execution plans |  |  |  |  |  |  |
| Planning and organising projects |  |  |  |  |  |  |
| Writing grant proposals |  |  |  |  |  |  |
| Developing/managing budgets |  |  |  |  |  |  |
| **Engagement, influence and impact** | Working with others/teamwork |  |  |  |  |  |  |
| Training, mentoring, supervising individuals |  |  |  |  |  |  |
| Negotiating skills |  |  |  |  |  |  |
| Communicating research to scientists |  |  |  |  |  |  |
| Navigating the peer review process |  |  |  |  |  |  |
| Demonstrating and teaching skills |  |  |  |  |  |  |
| Communicating research to nonscientists, incl. media |  |  |  |  |  |  |
|  Researching & evaluating business opportunities |  |  |  |  |  |  |

*Questions 4-9 constitute your Preliminary Career Development Plan. Answer these questions in the context of the analysis completed above.*

**4. What short-term goals does the Principal Investigator plan to achieve during the POLONEZ BIS fellowship?**

*Consider the skill types below and list anticipated development, training and networking opportunities: what knowledge/skills/expertise will you develop, who will you work with and how? If possible describe the role of the Host institution, mentor and research team, secondment, courses, external cooperation, etc.*

1. Core research knowledge/skills/expertise (relating to the project)

…………………………………………………………
2. Additional research knowledge/skills/expertise (relating to PI’s competencies in their research area)

…………………………………………………………
3. Transferable and complementary knowledge/skills/expertise (skills the PI could transfer to future
employment settings)

…………………………………………………………
4. Transfer of knowledge to/from other disciplines or sectors

…………………………………………………………
5. Other goals – please describe

…………………………………………………………

**5. Transfer of knowledge from the Principal Investigator to the Host Institution**

*What knowledge/skills/expertise do you plan to transfer to the host institution? Who will be the target audience? How do you plan to transfer the knowledge and what will be the benefit to the host institution?*

…………………………………………………………

 **6. Secondment plans/preferences**

Has the Principal Investigator already chosen a secondment institution? **YES/NO *(delete as applicable)***

**If YES** *– complete parts A and C below*

**If NO** *– complete parts B and C below*

1. Information about the selected secondment institution

Institution’s name: …………………………………………………………

Institution’s location (town and country): …………………………………………………………

Institution’s profile: …………………………………………………………

1. Describe the preferred profile of the secondment institution.

…………………………………………………………
2. Describe the expected goals/benefits of the planned secondment.

…………………………………………………………

**7. What are the PI’s long-term career development goals****in two/three years after completing the project?**

*Describe the expected long-term impact of the POLONEZ BIS fellowship on your career, including activities other than research.*

…………………………………………………………

**8. Plans for the dissemination and communication of the project results.**

*List of anticipated publications, anticipated conference and/or workshop attendance, courses, seminar presentations, reports, policy briefs, etc.*

…………………………………………………………

**9. Plans for outreach / public engagement activities.**

*Describe the types of actions and their frequency, types of audiences and their expected size(s); the description must include* ***at least 2 forms*** *of public engagement or outreach activities (other than the project website), e.g. seminars and workshops for primary or secondary education students, engagement with policy-makers, participation in events promoting research, articles in the general press, blogs, Science Fairs and festivals, etc.*

**Action 1**

* Type of action: …………………………………………………………
* Type of audience: …………………………………………………………
* Expected audience size: …………………………………………………………
* Expected frequency (if applicable): …………………………………………………………

**Action 2**

* Type of action: …………………………………………………………
* Type of audience: …………………………………………………………
* Expected audience size: …………………………………………………………
* Expected frequency (if applicable): …………………………………………………………