

## **Beethoven CLASSIC 4 – Polish-German Funding Initiative**

### **Call for proposals 2020-2021**

#### **JOINT PROJECT DESCRIPTION TEMPLATE**

##### ***Proposal requirements***

*A complete Beethoven CLASSIC 4 joint proposal consists of:*

- *the Joint Project Description (this document) in English,*
- *the CVs of the Principal Investigators and the Co-Investigators in English together with publication lists; CVs should be submitted as attachments in the ZSUN/OSF and elan submission systems and do not count towards the page limit of the Joint Project Description,*
- *supplementary documents as needed.*

##### ***Formal requirements:***

- *the joint proposal must be written in English,*
- *there is a strict limit of 25 pages for the Joint Project Description excluding CVs and lists of publications,*
- *page size: A4, font size: 11, line spacing: 1, left-right margins: 2 cm, top-bottom margins 1,5 cm,*
- *applicants are obliged to ensure that the proposal contains sufficient information for evaluation.*

*For detailed information on this template please see INFORMATION FOR APPLICANTS.*

***All additional explanatory information written in italics included in the Joint Project Description template (including on the cover page) can be deleted in order to save space for the project description. Please do not delete the headings of the sections and the listings.***

## Template

### I. CORE DATA

#### 1. Title of the Research Project

[Text]

#### 2. Acronym

*Twelve characters maximum, the same as those given in the ZSUN/OSF and elan submission systems.*

[Text]

#### 3. Name and affiliation of the Polish Principal Investigator

Academic title: [Text]

First Name: [Text]

Last Name: [Text]

Host institution Main level: [Text]

Host institution Faculty level (if applicable): [Text]

Host institution Email address: [Text]

#### 4. Name and affiliation of the German Principal Investigator

Academic title: [Text]

First Name: [Text]

Last Name: [Text]

Host institution Main level: [Text]

Host institution Faculty level: [Text]

Host institution Email address: [Text]

#### 5. Subject classification

*In the case of an interdisciplinary project, please indicate the main discipline. Please refer to NCN [panels](#) and [DFG subject areas](#).*

NCN panel [Text]

DFG subject area [Text]

#### 6. Keywords

*Please submit at least one and at most six keywords separated by a semicolon.*

[Text]

#### 7. Project duration for which funding is requested

24 or 36 months

#### 8. Summary

*Research project objectives/research hypothesis; research project methodology; expected impact of the research project on the development of science; added value of bilateral cooperation; up to 1 page.*

[Text]

## II. RESEARCH TEAM

### 1. Research Team composition

Research Team members can be listed as Principal Investigators, Co-investigators, Post-docs, scholarship grantees<sup>1</sup>, PhD students, students, or technical staff.

*Principal Investigators and Co-Investigators need to provide their CVs including publication lists to be attached in the appropriate sections of the ZSUN/OSF and elan systems.*

**German research team members: (Principal Investigator, Co-investigators, post-docs, PhD students, students or technical staff)**

Name (only for Principal Investigator and Co-Investigators) and academic title	Career break <sup>2</sup> (number of months)	Host institution	Scope of work and tasks according to the working programme	Participant in another proposal submitted within the DFG-NCN call? (Yes/no, if applicable please provide acronym)

**Polish research team members: (Principal Investigator, Co-investigators<sup>3</sup>, post-docs, students and PhD students remunerated from the budget for salaries and scholarships for students and PhD students or technical staff)**

Name (if already known) and academic title or research position	Career break <sup>2</sup> (number of months)	Host institution	Scope of work and tasks according to the working programme	Participant in another proposal submitted within the DFG-NCN call? (Yes/no, if applicable please provide acronym)
<b>Please note that no personal data (names) should be included for persons selected in an open call procedure, including persons to be employed as post-docs from the NCN budget for post-docs</b>				

<sup>1</sup> Applies only to the Polish research team.

<sup>2</sup> Has the PI/Co-Investigator within 10 years of submitting the proposal benefitted from a career break? Please specify the number of months if applicable. A career break is understood as a period of long-term (in excess of 90 days) documented sick leave or rehabilitation leave granted on account of being unfit to work. In addition, the period may be extended by the number of months of child care leave granted pursuant to the national law and in the case of women, by 18 months for every child born or adopted, whichever manner of accounting for career breaks is preferable, irrespective of the actual duration of the child care leave. No formal confirmation of a career break is needed.

<sup>3</sup> For Polish research teams: names of Co-investigators holding a PhD degree (or equivalent) that will not be selected in an open call may be indicated in the JPD; in such case, CVs together with publication lists are required.

### III. DESCRIPTION OF THE RESEARCH PROJECT

**1. Current knowledge in this field and preliminary work**

[Text]

**2. Objectives**

[Text]

**3. Work programme including proposed research methods, role of the research team members and added value of international cooperation**

[Text]

**4. References**

*A list of all publications cited in sections III.1 – III.3 of the Joint Project Description.*

[Text]

#### IV. FURTHER INFORMATION

**1. The Host Institutions' premises and scientific infrastructure to be used within the project**

*Scientific equipment, administrative and financial support services and other items.*

[Text]

**2. Please describe whether there are any ethical issues raised by the proposed research and if so, how they are to be addressed**

*For Polish applicants, please follow the "Guidelines for applicants to complete the Ethics Issues form in the proposal and The Code of the National Science Centre on research integrity and applying for research funding" and fill in also the relevant section on ethical issues in the proposal in the ZUSN/OSF system. Information provided in the JPD and in the proposal in ZSUN/OSF must be consistent. If relevant, German applicants are asked to include an ethics committee vote from their institution.*

[Text]

**3. Please list researchers with whom you have collaborated scientifically within the past 3 years (e.g. researchers with whom you have co-authored publications, carried out research projects etc.) and those with whom you have agreed to cooperate on this proposal.**

[Text]

**4. Other submissions of the proposal: Has the proposal been submitted in response to other calls or to other funding agencies? If yes, please indicate. Please check DFG and NCN rules regarding submission of a project to more than one scheme.**

**For Polish applicants: Information provided in the JPD and in the proposal in ZSUN/OSF must be consistent.**

[Text]

## V. BUDGET

### 1. German project part: Specification and justification of modules/funds requested

You can apply for all modules of the Research Grant Programme. **You need to justify every module requested.** Please see [Information for Applicants](#) for further information, including links to relevant material on the DFG website.

[Text] **Specification and justification of modules/funds requested**

### 2. Polish project part: Specification and justification of funds requested

You can apply for the following cost items: salaries and scholarships, research equipment, devices and software, materials and small equipment, outsourcing, business trips (including conference attendance fees for members of the Polish research team), visits and consultations, collective investigators, other costs, indirect costs (max 20% of the direct costs). In addition, 2% of direct costs may be spent on Open Access publications. **You need to justify all costs requested except the indirect costs.** Please see [Information for Applicants](#) for further information, including web-links to relevant material on the NCN website.

[Text] **Specification and justification of funds requested**

**IMPORTANT NOTE:** Justification of the costs planned for the Polish research team in the JPD must be comprehensive, detailed and consistent with the justification of costs in the ZSUN/OSF system. Justification of the costs planned for the Polish research team in a NCN proposal may be copied from the proposal in the ZSUN/OSF system and pasted to the relevant section of the JPD.

### 3. Budget Table

For the purpose of this Joint Project Description and its evaluation, please indicate all amounts in EUR.

For Polish applicants: Please note that the EUR costs in the JPD must be calculated based on the EUR exchange rate as in the Annex no. 2 to the resolution No 98/2020 of Council of NCN of 14/09/2020 (namely: 1 EUR = 4,4490 PLN) (please round the numbers down to total values). Please note that the amounts in the ZSUN/OSF system in PLN must equal the amounts listed in the table below in EUR.

Expense	POLAND (EUR)	Expense	GERMANY (EUR)
Costs of salaries and scholarships	0	Basic Module: Staff	0
		Module Temporary Positions for PIs or Co-PIs	
		Module Replacement	
		Module Mercator-Fellow	
Costs of research equipment, devices and software	0	Basic Module: Scientific equipment	0
Materials and small equipment (expendable goods for direct use in the project)	0	Basic Module: Consumables	0
Outsourcing	0	Basic Module: Other	0

(services ordered from entities external to the host institution)		expenses	
Business trips (by members of the research team) <sup>4</sup>	0	Basic Module: Travel costs <sup>4</sup>	0
Visits and consultations (travel expenses by external collaborators and/or consultants)	0	Basic Module: Visiting Researchers	0
---	---	Module Project-specific Workshops	0
---	---	Module Public Relations	0
		Basic Module: Publication expenses	0
Collective investigators	0	---	---
Other costs	0	Basic Module: Other costs	0
Indirect costs (max. 20% of direct costs).	0	DFG overheads will be added automatically in elan	
Open Access indirect costs (max 2% of direct costs)	0	---	---
<b>Total Poland</b>	<b>EUR 0</b>	<b>Total Germany (without overheads)</b>	<b>EUR 0</b>
<b>TOTAL</b>			<b>EUR 0</b>

<sup>4</sup> Polish and German teams are requested to apply for their own travel costs with their national funding agency (the Polish budget must not contain travel costs of the German Partner and vice versa). Both partners can apply for travel costs to cover the expenses of third parties involved in the project.

## Information: CVs INCLUDING PUBLICATION LISTS

*Please upload the CVs together with publication lists<sup>5</sup> and the Joint Project Description as separate attachments in the ZSUN/OSF and elan submission systems. **Please do not merge any CVs or publication lists with the JPD.** CVs do not count towards the strict limit of 25 pages for the Joint Project Description. See “Information for Applicants” for details on how to prepare the CVs.*

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<sup>5</sup> In the case of manuscripts that have been accepted for publication but not yet published please submit the acceptance letters from the editor as attachments to the proposal in the ZSUN/OSF and elan systems or indicate the DOI number in the publication list. If these conditions are not fulfilled, the respective publication will not be considered in the review process. Up to 10 of the most relevant publications published over the period of 10 years prior to the submission of the proposal should be listed. Older publications can be cited only if the applicant has taken significant career breaks within the last 10 years (see section II point 1).