



DAINA2 – Polish-Lithuanian Funding Initiative

Call for proposals 2020

JOINT PROJECT DESCRIPTION TEMPLATE

Proposal requirements:

A complete DAINA2 joint proposal consists of:

- the Joint Project Description (this document) in English;
- the CVs of the Principal Investigators in English together with publication lists; CVs should be filled in directly in appropriate sections in the ZSUN/OSF submission system, and do not count towards the page limit of the Joint Project Description;
- supplementary documents as needed.

PREPARATION OF THE JOINT PROPOSAL AND SUBMISSION IN ZSUN/OSF AND JUNKIS SYSTEMS:

- 1. STEP ONE: JPD shall be jointly prepared by both Polish and Lithuanian applicants**
- 2. STEP TWO: Submission in ZSUN/OSF system:**
 - the Polish applicant must upload the complete JPD as a pdf (this document) in the ZSUN/OSF system;
 - CVs of the Principal Investigators in English together with publication lists should be filled in directly in appropriate sections in the ZSUN/OSF submission system;
 - the Polish applicant must submit complete DAINA 2 proposal in ZSUN/OSF system by **15 September 2020, 16:00, CEST**;
 - a PDF version of the complete DAINA 2 proposal shall be generated in the ZSUN/OSF system **after** completion of the submission process in ZSUN/OSF system.
- 3. STEP THREE: Submission in JUNKIS system:**
 - the Lithuanian applicant must submit the above-mentioned PDF version of the complete DAINA 2 proposal generated from the ZSUN/OSF system in the JUNKIS system;
 - the Lithuanian applicant must submit the complete DAINA 2 proposal in JUNKIS system by **22 September 2020, 16:00, EEST**.

Joint Project Description together with CVs of Principal investigators and publication lists submitted to both agencies must be identical; a project may be rejected if they differ.

Formal requirements:

- the joint proposal must be written in English;
- there is a strict limit of 30 pages for the JPD;
- page size: A4, font size: 11, line spacing: 1, left-right margins: 2 cm, top-bottom margins 1,5 cm;
- applicants are obliged to ensure that the proposal contains sufficient information for evaluation.

All additional explanatory information written in italics included in the Joint Project Description template (also on the cover page) can be deleted in order to save space for the project description. Please do not delete the headings of the sections and the listings.



I. CORE DATA

1. Title of the Research Project

In English: [Text]

2. Acronym

One word, twelve characters maximum; same as the ones given in the ZSUN/OSF and JUNKIS submission systems.

[Text]

3. Name and affiliation of the Lithuanian Principal Investigator

Academic title: [Text]

First name: [Text]

Last name: [Text]

Lithuanian Implementing institution:

Name: [Text]

Legal code: [Text]

Address: [Text]

Email address: [Text]

Tel: [Text]

Account No: [Text]

4. Name and affiliation of the Polish Principal Investigator

Academic title: [Text]

First name: [Text]

Last name: [Text]

Host institution Main level: [Text]

Host institution Faculty level (if applicable): [Text]

Host institution Email address: [Text]

5. Subject classification

As in the ZSUN/OSF and JUNKIS submission systems; in the case of an interdisciplinary project, please indicate the main discipline. Please refer to [NCN panels](#) and [RCL classification](#).

NCN panel [Text]

RCL classification [Text]

6. Keywords

Please submit at least one and at most six keywords separated by a semicolon.

[Text]

7. Project duration for which funding is requested

24 or 36 months

It is recommended that the projects on Polish and Lithuanian sides start simultaneously, within 2 months of the announcement of the results of DAINA 2.

8. Summary

Research project objectives/research hypothesis; research project methodology; expected impact of the research project on the development of science, added value of bilateral cooperation. The summary must be identical to the one in the ZSUN/OSF and JUNKIS systems.



II. RESEARCH TEAM

1. Polish and Lithuanian Principal Investigators (*both PIs need to provide their CVs together with publication lists by filling in appropriate sections in the ZSUN/OSF submission system; the CVs and publication lists of both PIs must be included in the complete DAINA 2 proposal submitted both to NCN and to RCL*)

First name and last name; academic title or research position	Career break (number of months) ¹	Host/Implementing Institution (implementing the project)	Scope of work within individual project tasks
1.			
2.			

2. Other research team members – **no personal data included** (*listed as Co-investigators, Post-docs, PhD students, scholarship grantees or technical staff and others; all research team members should have a significant role in the research and their presence as members of the research team should be justified; please note that there is no optimum number of researchers taking part in the project, but the research team composition will be evaluated*)

Nature of contribution in the project, type and character of position in the project (no personal data included)	Host/Implementing Institution (implementing the project)	Scope of work within individual project tasks
<i>e.g. Co-investigator 1</i>		
<i>e.g. Co-investigator 2</i>		
<i>e.g. Post-doc 1</i>		
<i>e.g. PhD student 1</i>		
<i>e.g. scholarship grantee</i>		

III. DESCRIPTION OF THE RESEARCH PROJECT (*up to 15 pages*)

1. **Objectives and tasks** (*describe the idea of the project, the scientific problem aimed to be solved/hypothesis; scientific objectives with particular attention to the originality of the research project and its importance for the development of science should be listed; each objective or task should be described separately*).

[Text]

¹ Has the PI within 10 years of submitting the proposal benefitted from a career break? Please specify the number of months if applicable. Information on career breaks is crucial for counting the 10 years publication period. **For the Polish PI:** This period may be extended by a time of long-term (in excess of 90 days) documented sick leave or rehabilitation leave granted on account of being unfit to work. In addition, this period may be extended by the number of months of child care leave granted pursuant to the Labour Code and, in the case of women, by 18 months for every child born or adopted, whichever manner of accounting for career breaks is preferable. **For the Lithuanian PI:** This period may be extended by the number of months of maternity, parental or child care leave (extension must be evidenced by attaching statement of leave in the JUNKIS system).



2. **Current knowledge in this field and preliminary work** (*present the analysis of the problem, describe the current state of knowledge in your field and its direct relationship to your project, the impact of the project results on the development of the research field and scientific discipline; disclose novelty and originality of proposed research*).

[Text]

3. **Work Programme including proposed research methods** (*indicate the research methodology or methods, type and degree of access to the equipment to be used in the proposed research project, state of pre-existing research indicating the feasibility of research objectives; draw up a milestone project implementation plan dividing the plan of work into stages²; identify possible risks, critical paths and provide for its management plan*). **IMPORTANT NOTE:** *Polish applicants shall follow NCN rules on Data management plans as outlined in the call documentation, i.e. follow the “Guidelines for completing the data management plan for a research project” and fill in the relevant section on Data Management Plan in the ZSUN/OSF system proposal. Lithuanian applicants shall follow RCL rules on Data management plans as outlined in call documentation.*

[Text]

4. **Added value of international cooperation, the importance of Lithuanian-Polish cooperation** (*description of the value of the proposed international cooperation with project partners from Poland/Lithuania [and other countries if applicable, and if such partners are funded from their respective national sources], how the project partners from Lithuania and Poland are capable of collectively achieving project objectives, and how they are suited and committed to the tasks assigned to them; show the complementarity between the partners; explain how the partners are balanced in relation to the objectives of the project; describe the planned continuation of collaboration after the end of the project*).

[Text]

5. **Planned results** (*dissemination of project results: scientific publications and presentations at conferences; joint Polish-Lithuanian publications are mandatory; scholarly monographs, doctoral and habilitation dissertations, new methods and research facilities, economic and societal impact, impact of the research results on the development of science, scientific discoveries*).

[Text]

6. **References** (*a list of all publications cited in sections III.1 – III.5 of the Joint Project Description*).

[Text]

² Interim reports are required only by the RCL for the Lithuanian project part in the middle of the project, i.e. after 12 or 18 months. The approval of the interim report is a condition under which the Lithuanian part of the research project can be continued.



IV. FURTHER INFORMATION

1. The Host/Implementing Institution's premises, scientific infrastructure and services to be used within the project

(describe the Host/Implementing Institution's commitment to the project, i.e. whether it provides access to facilities, scientific equipment, administrative and financial support services and other necessary items; both Polish and Lithuanian applicants should note that the administrative personnel costs have to be covered from overheads. For detailed information please refer to: "Costs incurred in research projects funded by the National Science Centre under the DAINA 2 call" and "General rules for the competitive funding of research and dissemination projects of the Research Council of Lithuania").

[Text]

IMPORTANT NOTE: *Ethical issues: Polish applicants shall follow NCN rules on ethical issues as outlined in the call documentation, i.e. follow the "Guidelines for applicants to complete the Ethics Issues form in the proposal" and "The Code of the National Science Centre on research integrity and applying for research funding" and fill in the relevant section on ethical issues in the ZSUN/OSF system proposal. Lithuanian applicants shall follow RCL rules on ethical issues as outlined in the call documentation.*

IMPORTANT NOTE: *in the case of research projects covering research being performed or completed by any of the PIs or with respect to which any of the PIs applies for funding under calls other than DAINA 2 or from sources other than NCN or RCL, description of similar research tasks with reasons justifying the need to have them funded under the DAINA 2 project must be provided in the relevant section of the proposal in ZSUN/OSF.*



V. BUDGET

1. Polish project part: Specification and justification of funds requested.

You can apply for the following cost items: salaries and scholarships, research equipment, devices and software, materials and small equipment, outsourcing, business trips (including conference attendance fees for members of the Polish research team), visits and consultations, compensation for collective investigators, other costs relevant to the research project which comply with NCN rules on costs eligibility, indirect costs (max. 20% of the direct costs). In addition, 2% of indirect costs may be spent on Open Access publications.

You need to justify all costs requested except for the indirect costs. The justification of costs in the JPD (below) shall be consistent with the justification of costs provided in the ZSUN/OSF system.

Name/ description	Category of costs	Entity	Year				Calculation and merit- based justification for the purchase
			2021	2022	2023	2024 (in the case of 36 months projects)	

2. Lithuanian project part: Specification and justification of funds requested.

You can apply for the following cost items: personnel, social insurance, service costs, expenses for copyright works, expenses for goods, business travel costs, expenses for the acquisition of non-current assets, indirect costs, additional indirect costs for the operation of research equipment. (Please see RCL website for further information).

You need to justify all costs requested except the indirect costs (however, additional indirect costs for the operation of research equipment must be justified).

Budget justification shall also be filled in directly in JUNKIS.

[Text] Specification and justification of funds requested:

3. Polish Research Team Budget Table

For the purpose of this Joint Project Description and its evaluation, please indicate all amounts in euro.

For Polish applicants: Please note that the EUR costs in the JPD must be calculated based on the EUR exchange rate according to NCN Council Resolution No 62/2020 of 22 May 2020 (i.e.: 1 EUR = 4.5234 PLN) (please round the numbers down to two decimal places). Please note that the amounts in ZSUN/OSF system in PLN must equal the amounts listed in the table below in EUR.



BUDGET TABLE FOR POLISH APPLICANTS (EUR)	
Cost item	EUR
Costs of salaries and scholarships	0,00
Costs of research equipment, devices and software	0,00
Materials and small equipment (expendable goods for direct use in the project)	0,00
Outsourcing (services ordered from entities external to the Host Institution)	0,00
Business trips (by members of the research team) ³	0,00
Visits and consultations (<i>travel expenses by external collaborators and/or consultants</i>) ³	0,00
Other costs relevant to the research project	0,00
Compensation for collective investigators	0,00
Indirect costs (max. 20% of direct costs)	0,00
Open Access indirect costs (max. 2% of direct costs)	0,00
Total Poland	EUR 0,00

4. Lithuanian Research Team Budget Table

For Lithuanian Applicants: Please note that the budget table available in the JUNKIS system will help you to calculate the amounts according to RCL regulations

BUDGET TABLE FOR LITHUANIAN APPLICANTS (EUR)

Please note that the table must be identical to the budget table available in the RCL system

³ Polish and Lithuanian teams are requested to apply for their own travel costs with their national funding agency (the Polish budget must not contain travel costs of the Lithuanian Partner and vice versa). Both partners can apply for travel costs to cover the expenses of third parties involved in the project.



No.	Cost item	Total, EUR
1.	Wages	0,00
2.	Social insurance and other contributions	0,00
3.	Service costs	0,00
4.	Expenses for copyright works	0,00
5.	Expenses for goods	0,00
6.	Business travel costs ³	0,00
7.	Expenses for the acquisition of non-current assets	0,00
8.	Indirect costs (<i>up to 30 % of the funds indicated in points 1-4</i>) and additional indirect costs for the operation of research equipment	0,00
	Total Lithuania:	EUR 0,00
	Total Lithuania and Poland:	EUR 0,00

Information: CVs and PUBLICATION LISTS

Please fill in the CVs for both Principal Investigators together with publication lists directly in the appropriate sections in the ZSUN/OSF submission system.

Scope of information to be included in the CVs:

1. academic and research career
Academic and Research Track Record: information on academic degrees/titles: date degree/title conferred, institution, discipline; academic career: start date – end date, institution, position;
2. publication record: 1-10 most important papers published or accepted for publication (letter of acceptance required⁴) in the proposal submission year or over the period of 10 years prior to the proposal submission year⁵.
For research in art, 1-10 most important papers published or accepted for publication (letter of acceptance required⁴) or artistic achievements and achievements in research in art in the proposal submission year or over the period of 10 years prior to the proposal submission year⁵;
3. research projects led (in the proposal submission year or over the period of 10 years⁵);
4. description of the most important research achievement;
5. research experience at home and abroad;
6. most important prizes and awards.

⁴ In the case of manuscripts that have been accepted for publication but not yet published, please submit the acceptance letters from the editor as the attachments to the proposal in the ZSUN/OSF or **indicate the DOI number in the publication list**. If these conditions are not fulfilled, the respective publication will not be considered in the review process.

⁵ Older publications/achievements/research projects can be cited only if the PI has taken significant career breaks within the last 10 years.