

## APPLICATION FOR PARTICIPATION IN THE IDEALAB “MANAGING THREATS” WORKSHOP

The application must be written in English. Applications filled in other languages than English shall be rejected as ineligible.

The deadline for sending the application is August 19, 2019, 24:00 CEST.

### I. Basic administrative data of the Participant

Name:
Surname:
Gender:
Professional title/academic degree:
Year of PhD award:
E-mail address:
Four key words indicating areas of your research, qualifications or professional experience relevant to this IdeaLab:

### II. Basic administrative data of the Host organisation

Organisation's legal name in English:
Organisation's legal name in Polish: <i>(applies only to Polish entities)</i>
Name in English of the department/division/unit planned to carry out the tasks:
Name in Polish of the department/division/office planned to carry out the tasks: <i>(applies only to Polish entities)</i>
Person(s) authorised to represent the organisation:
Legal address:
Street:
Street No.:
Apartment No.:
Town/City:
Country:

### III. Qualifications, experience and personal characteristics of the Participant

Approximate number of characters is indicated for each question concerning characteristics of the Participant. The application must be concise and describe your expertise and motivation for participating. The text together with the questions should absolutely not exceed 2 standard pages in English (page format: A4; font size: no smaller than 11; lead: single; margins: left and right: 2 cm; margins: top and bottom: 1,5 cm).

Please be aware that submission of applications exceeding the limits indicated above may lead to your application being considered as ineligible during the eligibility check. Please include a description of the following:

Your qualifications: please provide a brief summary focusing on those relevant to this IdeaLab. Include your scientific experience as well as non-scientific expertise and competences, involvement in international cooperation, cooperation with governmental and non-governmental organisations, participation in collaboration between science and society, and any other relevant skills or experience. (1000-1500 characters including spaces)
How your interests and experience will contribute to the topic for this cross-disciplinary IdeaLab (1000-1500 characters including spaces)
Your skills and experience in communicating your research to a non-specialist audience (700-1000 characters including spaces)
Your skills and experience in team-work and cross-disciplinary cooperation (700-1000 characters including spaces)
How you expect to adapt to, and contribute in the intensive IdeaLab setting, which involves: using novel approaches, developing ground-breaking ideas, establishing new relationships and working with new partners, delivering creativity under pressure . (500-700 characters including spaces)
Reflect on what makes you think innovatively, and how you function when asked to step outside your area of expertise. (500-700 characters including spaces)

#### IV. Annexes

##### Annex 1 – Participant’s statement

### PARTICIPANT’S STATEMENT

#### CONCERNING THE APPLICATION FOR PARTICIPATION IN THE IDEALAB WORKSHOP

- I. Statement concerning the participation in the IdeaLab workshop held between 21-25 October 2019:

I hereby declare that:

- a. I have a master’s degree (or equivalent degree) or a PhD;
- b. I have read the IdeaLab call announcement and call documentation annexed to the announcement;
- c. I am fluent in English;
- d. If selected by the Panel of Experts, I shall participate in the entire IdeaLab workshop according to the workshop programme in the location in Poland specified by the National Science Centre;
- e. I am aware that workshop Participants who do not submit a full proposal shall be excluded from the call procedure;
- f. If I cannot participate due to unforeseeable circumstances or force majeure, I shall notify the National Science Centre thereof in writing as soon as possible.

- II. Statement concerning personal data:

I hereby declare that I consent to the processing of my personal data and I am aware that:

1. the National Science Centre (the NCN) with its registered office in Krakow at ul. Twardowskiego 16, 30-312 Kraków is the controller of your personal data;
2. the NCN’s designated Data Protection Officer can be contacted via electronic mail at [iod@ncn.gov.pl](mailto:iod@ncn.gov.pl), by phone at +48 12 341 9113 or directly at the registered office of the data controller;
3. the NCN shall process your personal data pursuant to Article 6 (1) (a) of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ L 2016, No 119, p.1);
4. your personal data shall be processed for the purpose of:

- evaluating the Participant's application form and participant selection,
  - organising and delivering the IdeaLab workshop if you are selected by the Panel of Experts to participate in the workshop, and
  - evaluating the NCN's own tasks, reporting, disseminating information on the NCN's calls for proposals and their results throughout the scientific community, implementing other activities regulated by generally applicable laws and for archiving purposes;
5. your personal data shall be processed from the moment it has been collected for as long as it is necessary to achieve the purposes indicated in point 4. and to pursue related claims, for the period required by generally applicable laws and for the period of storage as defined by the NCN's records management procedures and the Uniform File Classification System;
  6. provision of your personal data is voluntary, however without its disclosure one cannot participate in the IdeaLab workshop;
  7. you may withdraw your consent to process personal data at any time, in which case you will be removed from the list of workshop participants. Your withdrawal of the consent is without prejudice to the lawfulness of processing of personal data pursuant to the consent prior to such withdrawal;
  8. the recipients of your personal data may only be entities authorised to collect personal data pursuant to generally applicable laws, NCN employees and other persons taking part in the IdeaLab workshop;
  9. your personal data may be transferred for processing to third parties commissioned to provide services. Such third parties process data pursuant to personal data transfer contracts and are also bound to keep the data being processed confidential;
  10. you have the right to access, correct, transfer and remove your personal data as well as restrict the processing of your personal data and object against your personal data being processed;
  11. you have the right to lodge a complaint with the President of the Office of Personal Data Protection if the General Data Protection Regulation is violated.

.....

Date and signature

**Annex 2 – statement of the person(s) authorised to represent the Host organisation**

**STATEMENT OF PERSON AUTHORISED TO REPRESENT THE HOST  
ORGANISATION**

**(for organisations established in Iceland, Liechtenstein or Norway)**

On behalf of (name of the Host organisation), I hereby confirm that:

- (name and surname of the workshop Participant) is currently employee of (name of the Host organisation) (alternatively: the employment of (name and surname of the workshop Participant) will commence in time for participation in the IdeaLab workshop/projects),
- the terms of the (name and surname of the workshop Participant) contract are compatible with participation in the IdeaLab workshop and project(s) as described in the call documents,
- (name and surname of the workshop Participant) has made the necessary provisions and informed the appropriate instances so that he/she will be able to take part in the workshop between 21-25 October 2019, if he/she is selected,
- should (name and surname of the workshop Participant) become part of project(s) funded by the *EEA and Norway Grants Basic Research Programme – IdeaLab Call 2019*, then: a) (name of the Host organisation) will take on the role of partner in the project and allocate the necessary resources and support to the completion of the project according to the partnership agreement, b) (name and surname of the workshop Participant) will act as researcher team leader for the project at (name of the Host organisation).

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Date and signature

## STATEMENT OF THE PERSON AUTHORISED TO REPRESENT THE HOST ORGANISATION

(for organisations established in Poland)

On behalf of the Host organisation within the IdeaLab call, I hereby declare that:

- a) I have read the IdeaLab call announcement and call documentation annexed to the announcement and I agree to them;
- b) should (name and surname of the workshop Participant) be recommended by the Panel of Experts I shall delegate him/her to participate in the IdeaLab workshop between 21-25 October 2019;
- c) I am aware and accept that the IdeaLab call procedure to finance research projects consists of the following stages:
  - application for participation in the IdeaLab workshop;
  - recommendation of the Panel of Experts to participate in the workshop;
  - participation of the recommended persons in the IdeaLab workshop, in a location indicated by the National Science Centre in Poland and submission during the workshop of a project idea, subject to assessment by the Panel of Experts, in which the organisation that I represent is indicated as Host organisation;
  - submission (or authorisation of the applicant to submit on behalf of the partner) of the full proposal in the ZSUN/OSF system;
  - receiving the decision concerning award of the project grant of the NCN director;
- d) I agree to indicate (name of the Host organisation) that I represent as Host organisation in project ideas developed by (name and surname of the workshop Participant) during the IdeaLab workshop;
- e) should the proposal be recommended for funding, (name of the organisation) shall employ the workshop participant as the project principal investigator<sup>1</sup> or the leader of the research team at the project partner.

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<sup>1</sup> Please, delete if inapplicable: Principal Investigators must have at least a PhD and be affiliated with a Polish research organisation as defined in article 27 section 1, point 1, 3-6 of the Act on the National Science Centre of 30 April 2010.

## OŚWIADCZENIE OSOBY UPOWAŻNIONEJ DO REPREZENTOWANIA JEDNOSTKI PRZYJMUJĄCEJ (HOST ORGANISATION)

W imieniu Jednostki przyjmującej w ramach konkursu IdeaLab, oświadczam, że:

- a) zapoznałam(em) się z ogłoszeniem konkursu IdeaLab i dokumentacją załączoną do ogłoszenia i je akceptuję;
- b) w przypadku rekomendacji przez Zespół Ekspertów oddeleguję Panią/Pana (imię i nazwisko uczestnika warsztatów) do uczestnictwa w warsztatach IdeaLab w dniach 21-25 października 2019 r.;
- c) jestem świadoma(y) i akceptuję, że procedura konkursu IdeaLab na finansowanie projektów badawczych obejmuje następujące etapy:
  - wnioskowanie o uczestnictwo w warsztatach IdeaLab;
  - uzyskanie rekomendacji Zespołu Ekspertów do uczestnictwa w warsztatach;
  - uczestnictwo rekomendowanych osób w warsztatach IdeaLab, w miejscu wskazanym przez Narodowe Centrum Nauki w Polsce oraz złożenie w czasie warsztatów koncepcji projektu badawczego podlegającej ocenie Zespołu Ekspertów, w której reprezentowany przeze mnie podmiot jest wskazany jako Jednostka przyjmująca;
  - złożenie (lub upoważnienie wnioskodawcy do złożenia w imieniu partnera) wniosku pełnego w systemie ZSUN/OSF;
  - otrzymanie decyzji dyrektora Narodowego Centrum Nauki dotyczącej przyznania finansowania;
- d) wyrażam zgodę na wskazanie w koncepcjach projektów opracowanych przez Panią/Pana (imię i nazwisko uczestnika warsztatów) w trakcie warsztatów IdeaLab, że Jednostką przyjmującą będzie (nazwa podmiotu), który reprezentuję;
- e) w przypadku skierowania projektu do finansowania (nazwa podmiotu) zatrudnię uczestnika warsztatu w roli kierownika projektu<sup>2</sup> lub kierownika grupy badawczej partnera projektu.

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Date and signature

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<sup>2</sup> Proszę wykreślić jeśli nie dotyczy: Kierownik projektu musi mieć przynajmniej stopień doktora oraz być związany z Polską organizacją badawczą określoną w art. 27 ust. 1 pkt 1, 3-6 ustawy z dnia 30 kwietnia 2010 r. o Narodowym Centrum Nauki.