



<b>PRELUDIUM 25</b>	
<b>PRELUDIUM is addressed to researchers who are not PhD holders.</b>	
<b>COMPLETION OF PRELUDIUM PROPOSAL IN THE OSF SUBMISSION SYSTEM</b> The guidelines are for your reference purposes only. Proposal forms must be filled in with information specified in the NCN Council Resolution applicable to the call and in the proposal form in the OSF submission system. <b>Proposals must be submitted through the system by 16 June 2026, 2 pm.</b>	
<b>CREATION OF NEW PROPOSAL</b>	
Duration	Under the call, funding may be sought for projects lasting: 12 months, 24 months, 36 months. Further sections of the proposal are determined by the information provided here. Project duration cannot be changed later. If the project duration changes, a new proposal must be created.
<b>GENERAL INFORMATION</b>	
Project Title	Polish and English. The title in Polish must be identical to the title in English.
Keywords	Polish and English. Keywords in English must be identical to the keywords in Polish
Primary NCN Review Panel	A research field must be selected according to the applicable review panels on the NCN website. Choose from the list: HS1-HS6, ST1-ST11, NZ1-NZ9. Only one panel can be chosen.
Auxiliary NCN Review Panel	Choose 1 – 3 auxiliary NCN review panels from the list: HS1_01-HS6_22, ST1_01-ST11_16, NZ1_01-NZ9_12, including at least one from the panel, to which the proposal is submitted. Proposals are evaluated in the panel to which they are submitted. The panel cannot be changed once the proposal has been submitted. Auxiliary review panels allow to select experts and external reviewers for a merit-based evaluation of proposals. The Chair of the Expert Team may decide to have interdisciplinary proposals additionally evaluated by an expert from another panel.
<b>APPLICANT</b>	
Applicant Status	Only the following entities are allowed to seek funding of their research projects: 1. universities; 2. federations of science and HE entities; 3. research institutes of the Polish Academy of Sciences, operating pursuant to the Act on Polish Academy of Sciences of 30 April 2010; 4. research institutes, operating pursuant to the Act on Research Institutes of 30 April 2010; 5. international research institutes established pursuant to other acts and acting in the Republic of Poland; 5a. Łukasiewicz Centre operating pursuant to the Act on the Łukasiewicz Research Network of 21 February 2019; 5b. institutes operating within the Łukasiewicz Research Network; 5c. Medical Centre of Postgraduate Education 6. Polish Academy of Arts and Sciences;



	<ol style="list-style-type: none"><li>7. other institutions involved in research independently on a continuous basis;</li><li>8. groups of entities (at least two entities mentioned in sections 1-7 or at least one institution as such together with at least one company);</li><li>9. scientific and industrial centres laid down in the Act on Research Institutes of 30 April 2010;</li><li>10. research centre of the Polish Academy of Sciences laid down in the Act on the Polish Academy of Sciences of 30 April 2010;</li><li>11. scientific libraries;</li><li>12. companies operating as R&amp;D centres within the meaning of the Act on Certain Forms of Support to Innovative Activities of 30 May 2008;</li><li>13. legal entities with their registered office in Poland; 13a. President of the Central Office of Measures</li><li>14. natural persons;</li><li>15. companies conducting research in another organisational form than laid down in points 1-13.</li></ol> <p>Applicant is solely responsible for choosing their status, and no guidance is provided by the NCN Officers in order to maintain impartiality.</p> <p>The applicant status specified in the proposal must comply with the facts and legal status.</p> <p>The status will be verified during the eligibility check.</p> <p>PLEASE NOTE: If a proposal is submitted by a natural person, the participating entity must not be a group of entities or entity for which project funding constitutes state aid.</p> <p>If a proposal is submitted by a group of entities a natural person, enter the name, country and status of the participating entity/entities.</p> <p>PLEASE NOTE: One must not be named as both the principal investigator and authorised representative of the participating entity in the proposal.</p> <p>Additional analysis of the legal and organisational situation as well as financial standing of applicants outside of the public finance sector and operating for less than 5 years or unable to establish sufficient assurance of proper project implementation.</p> <p>If a natural person applies, the analysis is performed with respect to the participating entity; if a group of entities, the analysis is performed with respect to each partner.</p> <p>According to the terms of the call, a group of entities does not have to be created on the grounds that the mentor is affiliated with an entity other than the participating entity. The final decision to create a group of entities rests with the applicant.</p>
<b>PARTICIPATING ENTITIES</b>	
Entity Name	Polish and English Entity (level I only), lower organisational levels must not be entered. For entities of the Polish HE and science system, data is downloaded from the POL-on system. Enter data of entities outside the system from the REGON database. Enter data of entities outside both systems manually. If the participating entity's data is downloaded from the POL-on system or REGON database, most of the information will be downloaded automatically. Verify the data and correct any invalid or outdated data.



	The National Science Centre cannot modify the participating entity's data.
Country	Only entities located in Poland can be entered.
Leader	If a group of entities applies, it is required to identify the leader. The principal investigator's employer acts as the leader of the group of entities.
Agreement on collaboration for the purposes of completion of the requested research project	<p>Polish</p> <p>If a group of entities applies, the agreement on collaboration for the purposes of completion of the requested research project must be annexed.</p> <p><b>PLEASE NOTE:</b> Only entities located in Poland may compose a group of entities. <b>The agreement template is available in the OSF submission system and in the call text.</b></p> <p>The agreement template includes the required information and documents and must not be modified or supplemented by additional provisions on cooperation between the parties.</p> <p><b>PLEASE NOTE:</b> The agreement is generated in PDF format in the OSF submission system. If the entities are modified, a new agreement must be downloaded, signed, and uploaded in the system.</p> <p>Although a group of entities may sign additional documents governing collaboration within the group, they should not be annexed to the proposal in the OSF submission system</p> <p>Annex the cooperation agreement with electronic signature in PDF format or scan of the document signed by hand.</p> <p>Documents signed electronically must bear an advanced electronic signature or qualified electronic signature in compliance with <i>Regulation (EU) No 910/2014 of the European Parliament and of the Council of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC.</i></p> <p><b>PLEASE NOTE:</b> Agreement must be signed by the authorised representative of the entities forming the group of entities. If signed by anyone other than the authorised representative of the entity, a power of attorney must be attached to the proposal in the <i>Elektroniczna wysyłka</i> [Electronic Submission] tab or annexed to the Agreement.</p> <p>Agreements containing mixed forms of signatures will be accepted, e.g., the leader signs the agreement with a qualified electronic signature, while partner/s sign/s it by hand. In this case, the agreement must be signed by hand and then with a qualified electronic signature in the PAdES format.</p>
<b>PARTICIPATING ENTITY DATA</b>	
Head of Entity/ Authorised Representative	Fill in the required fields as indicated by the system. If the confirmation of proposal submission is signed by an authorised representative of the entity rather than the head of the entity, the proposal must be accompanied by a power of attorney/ authorisation to represent the entity for proposal submission purposes. The power of attorney must be attached in the <i>Elektroniczna wysyłka</i> [Electronic Submission] tab.
NIP (Tax Identification Number), REGON (Statistical Identification Number) and KRS (Court Register Number)	Fill in the required fields as indicated by the system. If the applicant is not registered in the Companies Register of the National Court Register (KRS), tick "not applicable".
Contact Details	<p>In this section, enter the contact details (e.g. phone no, e-mail address, Electronic Delivery Box (ePUAP) address, electronic-delivery address (ADE), website address, etc.).</p> <p>For a group of entities, enter the details of each member individually.</p> <p>The ESP (ePUAP) address must be in the following format: /identyfikator_uzytkownika/nazwa_skrytki [/user_identifier/box_address]</p> <p><b>PLEASE NOTE:</b> Provision of the entity's Electronic Delivery Box (ePUAP) address is obligatory.</p>



	<p>Non-public entities referred to in Article 2 of the Act on the Electronic Delivery of Documents of 18 November 2020 (Journal of Laws 2026, item 3) <b>are required</b> to provide their EDA. Pursuant to Article 155(10) of the Act, non-public entities are required to have an EDA.</p> <p>For other entities, providing an EDA is optional.</p> <p><b>Electronic-delivery address (EDA).</b> How is an electronic-delivery address structured? An e-delivery address is composed of letters and numbers as follows: AE:PL-XXXXX-XXXXX-YYYY-ZZ where: AE - electronic address PL - ISO 3166 country code (in this example, Poland) X - numbers Y - letters Z - checksum number, e.g.: AE:PL-12345-67890-ABCDE-12 Communication concerning the proposal, including the funding decision, will be sent to the ESP (ePUAP) address or EDA. Verify the addresses provided in the proposal and confirm that they have been activated with the respective operators (in particular the EDA).</p>
Registered Address and Contact Address	Fill in the required fields as indicated by the system.
<b>STATE AID</b>	
Will the Project Funding Constitute State Aid?	<p>The principal investigator and authorised representative of the entity must read the rules governing application for state aid. If state aid is sought, fill in the section as indicated by the system. The following information must be provided by the applicant:</p> <ul style="list-style-type: none"><li>• Start date: for PRELUDIUM 25 proposals: 1 April 2027</li><li>• End date</li><li>• Enterprise size: micro/small/medium/large</li><li>• Information on the enterprise</li><li>• Is the project carried out in collaboration with a research organisation set out in Article 2 (83) of the Commission <i>Regulation (EU) No 651/2014 of 17 June 2014 declaring certain categories of aid compatible with the internal market in application of Articles 107 and 108 of the Treaty?</i> (YES/NO)</li><li>• Annexes, in accordance with the guidelines available on the NCN website in the State Aid section.</li></ul> <p><b>PLEASE NOTE</b> All annexes must be signed with a qualified electronic signature in PAdES format by the authorised representative of the enterprise.</p> <p>The principal investigator cannot act as the authorised representative of the applicant. If copies of annexes are submitted (e.g. a copy of financial statements), they must be certified as true copies (with the clause "Certified as True Copy" on each page of the document or the clause "Certified as True Copy from Page ...to Page ..." on the first page of the document, together with a legible signature of the authorised representative of the entity). The copy certified as true copy of the original</p>



	must be scanned, signed with a qualified electronic signature in the PAdES format and attached to the proposal in PDF format.
<b>INTERNATIONAL COOPERATION</b>	
Type of Collaboration / Countries / Entities	<p>English.</p> <p>If a project is carried out in international cooperation, enter information on the cooperation (country and entity) together with a description of the benefits resulting from the cooperation. <u>The following are not considered international cooperation:</u></p> <ol style="list-style-type: none"><li>participation in international conferences,</li><li>dissemination of information on the project abroad</li><li>implementation of research tasks by a Polish research team abroad without participation of investigators from foreign research institutions,</li><li>cooperation with foreign researchers employed by Polish entities.</li></ol> <p>If "YES" is ticked in PRELUDIUM, proposal evaluation includes international cooperation.</p> <p><b>PLEASE NOTE:</b> The proposal should not be accompanied by any documents confirming international cooperation, in the case of which, only the benefits of the cooperation need to be described.</p> <p>The NCN finances research projects performed by a Polish entity. If the project is carried out in international cooperation, foreign partners must have their own sources of funding secured.</p> <p>If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must be entered in the <i>Osoby wskazane we wniosku</i> [Individuals identified in the proposal] section.</p> <p><b>PLEASE NOTE:</b> The applicant and principal investigator jointly decide if the proposal should include international cooperation and NCN Officers provide no guidance in this respect to ensure impartiality.</p>
<b>ABSTRACT</b>	
Abstract	<p>English.</p> <p>Up to 4500 characters, with spaces (plain text – no formulas, no graphics).</p> <p>The abstract is annexed to the call for a review, therefore it must include the key information on the project.</p> <p>If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must also be entered in the <i>Osoby wskazane we wniosku</i> [Individuals identified in the proposal] section.</p>
<b>ABSTRACT FOR THE GENERAL PUBLIC</b>	
Abstract for the General Public	<p>Polish and English</p> <p>The abstract for the general public must be annexed in Polish and English</p> <p>Both language versions must be identical.</p> <p>The abstract must be written for the general public and must include the project's goal, description of research, reasons for attempting a particular research topic, and key results expected. It may include drawings/charts/diagrams.</p> <p>If the project is recommended for funding, the abstract for the general public is published on the NCN website alongside the information on the call results pursuant to a consent provided in the <i>Oświadczenia administracyjne</i> [Administrative declarations] section.</p> <p>The abstract must be addressed to the general public, including non-experts in a given area and non-scientists.</p> <p>Descriptions must be attached as two separate PDF files (up to 10 MB).</p> <p>File size: 1 A4 page. Recommended formatting: top-bottom margins: 1.5 cm, left-right margins: at least 2 cm, Times New Roman or equivalent, font size: at least 11, interline: single.</p> <p>If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must also be entered in the <i>Osoby wskazane we wniosku</i> [Individuals identified in the proposal] section.</p>



RESEARCH TASKS	
Research Tasks	<p>Polish and English. Research tasks to be carried out by the research team must be described in Polish and English Both language versions must be identical. The purchase of research equipment, participation in conferences, preparation of publications, etc. <u>are not regarded</u> as research tasks. If funding is granted, Plan badań [Research Tasks] will be attached to the agreement. If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must also be entered in the <i>Osoby wskazane we wniosku</i> [Individuals identified in the proposal] section.</p>
RESEARCH TEAM	
Number of Team Members	<p>English. Enter information on the research team (number of team members, type of participation, scope of work, required professional qualifications). Provide the number of research team members, no more than 3 (including principal investigator (PI), mentor and, optionally, co-investigator). Types of participation to choose from under PRELUDIUM: <ul style="list-style-type: none"><li>• Principal investigator,</li><li>• Mentor,</li><li>• Co-investigator</li></ul>Research team can be added as follows: <ul style="list-style-type: none"><li>• Principal investigator and Mentor - from the People of Science Database or from outside the Database,</li><li>• Co-investigator, from outside the Database.</li></ul>The principal Investigator can be added from the People of Science Database pursuant their PESEL [Personal Identification Number] and name The data downloaded to the form can be edited, except for PESEL and name.</p> <p><b>PLEASE NOTE:</b> If researcher's details downloaded from the People of Science Database are out of date, you may correct them in their profile on the People of Science portal at: <a href="https://ludzie.nauka.gov.pl/in/">https://ludzie.nauka.gov.pl/in/</a>. The National Science Centre cannot modify the principal investigator's details. Information on the research team members and their qualifications, including achievements of co-investigators in the project (if any), must also be included in short and full project descriptions. The names of co-investigators known to the principal investigator at the proposal submission stage must be included in the <i>Zakres prac</i> [Scope of work] or <i>Wymagane kwalifikacje</i> [ Required professional qualifications sections]. <b>PLEASE NOTE:</b> Single-member teams do not have to have their achievements described in the short and detailed project descriptions. Instead, the principal investigator may provide in the descriptions that team members are described in the <i>Zespół badawczy</i> [Research Team] section. If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must also be entered in the <i>Osoby wskazane we wniosku</i> [Individuals identified in the proposal] section. <b>PLEASE NOTE:</b> The terms of the call do not specify mentors' academic degrees or titles required in PRELUDIUM; they can but do not have to be PhD holders. Mentors will supervise the project and their scientific track record will be reviewed during the merit-based evaluation of the proposal.</p>



	<b>PLEASE NOTE: Co-investigators in the project may be at most PhD holders.</b>
<b>PRINCIPAL INVESTIGATOR (PI)</b>	
Information	<p>Polish and English.</p> <p>Information about principal investigator (PI) must be provided.          The principal investigator can be added from either the People of Science Database pursuant to their PESEL [Personal Identification Number] or from outside the Database.          If the principal investigator's details are entered from the People of Science Database, most of the information will be uploaded automatically.  <u>The data must be verified.</u>  <b>PLEASE NOTE:</b> If researcher's details downloaded from the People of Science Database are out of date, you may correct them in their profile on the People of Science portal at: <a href="https://ludzie.nauka.gov.pl/in/">https://ludzie.nauka.gov.pl/in/</a>. The National Science Centre cannot modify the principal investigator's details.  <u>Restrictions on submitting proposals to NCN calls are laid down in §8 of the Regulations on awarding funding for research tasks funded by the National Science Centre as regards research projects</u>          A researcher may act as the principal investigator only once per call. Therefore, only one proposal in which the same researcher is named as the principal investigator, can be subject to an evaluation.          A principal investigator (PI) in a project submitted to PRELUDIUM may be a researcher who, on the proposal submission end date, is not a PhD holder in any discipline.          The subject of the project may or may not be related to the subject of the PhD dissertation.  <b>PLEASE NOTE:</b> A researcher can be designated as the principal investigator under the PRELUDIUM call only once.</p> <p>The principal investigator must be employed by the participating entity for the project pursuant to at least half-time employment contract for the entire project duration. This requirement must be met by the project start date but does not apply to recipients of pension under a social insurance scheme.          The principal investigator is required to spend at least 50% of the project duration period in Poland or at the foreign division of the participating entity. The foregoing only applies to entities specified in Article 7 (1), (2) and (4) – (7) of the Act on Higher Education and Science and entities specified in Article 27 (1) (3) – (5) of the NCN Act. In the event of other entities involved in the projects, the principal investigator is required to spend at least 50% of the project duration period in Poland, regardless of whether they have branches or divisions abroad.</p> <p>During the project period, the principal investigator is required to be available to the participating entity for the project. This period includes evidenced project-related business trips, holidays, time off work and other excused absence from work governed by applicable law.</p>
PhD degree	<p>Polish.  <b>PLEASE NOTE:</b> The system will automatically choose the answer "NO" to the question concerning the PhD degree. According to the terms of the call, the principal investigator (PI) must not be a PhD holder.<sup>1</sup>          In addition, the following questions must be answered:</p>

<sup>1</sup> This condition must be met on the end date of the call for proposals.



	<ul style="list-style-type: none"><li>- Is the principal investigator (PI) participate a doctoral student? (YES/NO). If the answer is YES, enter the Entity's name in the original language, Entity's name in English, and country.</li><li>- If the principal investigator is not a doctoral student, answer the following question: Is the principal investigator (PI) employed as a university teacher? (YES/NO)</li></ul>
Information on Career Breaks - Scientific Track Record	<p>You may enter information on career breaks that extend the period from which academic achievements must be demonstrated, i.e.:</p> <ul style="list-style-type: none"><li>• scientific publications; for research in arts: artistic achievements and achievements in research in art,</li><li>• information on research project management or other funding awarded under NCN calls,</li><li>• information on research project management where funding is awarded under other national or international calls.</li></ul> <p>You can enter the following career breaks:</p> <ul style="list-style-type: none"><li>• Long-term (over 90 days) evidenced sickness benefits or physiotherapy benefits on account of unfitness for work over the past 10 years prior to the proposal submission year (enter the number of days).</li><li>• Childcare leave granted pursuant to the Labour Code (enter the number of days).</li><li>• <u>For women only</u>: Children born/ adopted. The period may be extended by 18 months for every child born or adopted. If the number of children is quoted as well as the number of days of childcare leave granted pursuant to the Labour Code, the system will choose whichever option is more advantageous to account for career break (enter the number of children).</li></ul> <p><b>PLEASE NOTE:</b> No documents evidencing career breaks or parenthood need to be annexed to the proposal. The applicant confirms that information in the proposal is true and correct.</p>
Academic Disciplines	<p>Enter information on the main scientific discipline according to the <i>Classification of Fields and Disciplines of Science and Disciplines of the Arts</i>, to which the principal investigator is assigned. No more than two. The first discipline will be automatically indicated as the main one. You can adjust your choice.</p>
Personal Data and Contact Details	<p>Polish.</p> <p>Enter personal data of the principal investigator and contact details, including residence address, address for correspondence and researcher's electronic ID.</p> <p><b>PLEASE NOTE:</b> Enter your correct electronic delivery address (EDA) or , e-mail address. Provision of the one's e-mail address is obligatory.</p> <p>The principal investigator who is the applicant must have an electronic delivery address (EDA) and indicate it as their electronic address for service. For other principal investigators, providing an EDA is optional.</p> <p>If an a natural person applies, communication concerning the proposal, including the funding decision, will be sent to their EDA address or, if it is missing, to the principal investigator's e-mail address.</p> <p>How is an electronic-delivery address structured?</p> <p>An electronic-delivery address is composed of letters and numbers as follows: AE:PL-XXXXX-XXXXX-YYYY-ZZ where: AE - electronic address PL - ISO 3166 country code (in this example, Poland) X - numbers Y - letters Z - checksum number,</p>



		<p>e.g.: AE:PL-12345-67890-ABCDE-12 <b>Researcher's electronic ID</b> - optional, ORCID system identifier (<a href="http://www.orcid.org/">http://www.orcid.org/</a>)</p>
Employment		<p>Polish and English. Enter the name of the entity employing the principal investigator and the position held. You can also choose: "Not currently employed".</p>
Academic and Research Track Record	Academic and Research Career	<p>English. Provide the key information on your academic and research career, scientific or artistic activity other than publication- or grant-related activity, other scientific achievements and other major aspects allowing the Expert Team to accurately evaluate your scientific achievements as a stage in the career. <b>RECOMMENDED TEMPLATE:</b> <u>Information on education, academic degrees/titles and employment</u> (date degree/title conferred, institution, discipline; start date – end date, institution, and position). <u>Research stays at home and abroad</u> (length of the visit, country, institution, type of visit). <u>Lectures and presentations</u> (information on keynote speeches and presentations delivered at prestigious international conferences and in the case in arts, information on active participation in renowned artistic events). <u>Prizes and awards</u> (date, type of award and place; the most important national and international awards for research or artistic activity). <u>Other significant achievements</u> (e.g., training young staff, teaching, organisational and social activity, patents, cooperation with the economic environment, membership in editorial boards of renowned academic press/ journals, reviewing). <u>Other key information impacting the evaluation of the academic and research career</u> (e.g., concerning long career breaks or non-academic professional activity). The above template is recommended but not compulsory. Researcher's CV is meant to promote the freedom of speech. The description should be clear and explicit. <b>Page limit: 8,000 characters.</b> <b>PLEASE NOTE:</b> Do not disclose any sensitive data for the purposes of Article 9 (1) of the Personal Data Protection Regulation, i.e. personal details revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union memberships, as well as processing genetic data, biometric data to clearly identify an individual or data concerning their health, sex life or sexual orientation. The National Science Centre is not authorised to process any such data as part of its statutory tasks.</p>
	Publication Record	<p>Enter up to 10 of the most important papers published or accepted for publication (letter of acceptance required) in the proposal submission year or over the period of 10 years prior to the proposal submission year (01.01.2016 - 16.06.2026). For research in arts, enter up to 10 most important papers published or accepted for publication (letter of acceptance required) or artistic achievements and achievements in research in arts in the proposal submission year or over the period of 10 years prior to the proposal submission year (01.01.2016 - 16.06.2026). Provide the following information: author/s, title in the original language with translation into English, journal, monograph title in the original publication language, year of the publication, publisher, place of publication, volume/issue , pages, ISBN/ISSN, editors, open access (YES/NO), total number of citations without self-citations, publication status (published/accepted for publication), publication DOI number, information if data associated with the publication was made available (YES/NO), DOI number (or other persistent identifier) of data associated with the publication. The publication period to be disclosed will be extended by the career breaks, as provided in the <u>Informacje o przerwach – ankieta dorobku</u> [Information on career breaks – scientific and research track record] tab.</p>



Information on retracted/withdrawn papers		<p>English.</p> <p>A retracted paper is a paper that has been accepted for publication or published and then withdrawn pursuant to an official notice published in the original journal.</p> <p>Please answer the following question: Does your scientific track record include any papers retracted in the proposal submission year (as of the proposal submission date) or over the period of 10 years prior to the proposal submission year (including any extension of the evaluation period specified in the <i>Informacje o przerwach – ankieta dorobku</i> [Information on career breaks – scientific and research track record] tab ? (YES/NO)</p> <p>If the answer is YES, report all papers retracted in the proposal submission year (as of the proposal submission date) and over the period of 10 years prior to the proposal submission year, including any extension of the scientific track record period specified in the <i>Informacje o przerwach – ankieta dorobku</i> [Information on career breaks – scientific and research track record] tab.</p> <p>For each retraction, enter full bibliographic details of the retracted paper and retraction notice: publication authors, article title, journal title, year of publication, volume number (if applicable), issue number (if applicable), page numbers (if applicable), article number (if applicable), publication and retraction DOI (if no DOI is available, another permanent identifier or URL), date of retraction.</p> <p>The reasons for retraction must be provided, and information if it was requested by the author(s) of the original publication or third parties.</p> <p>Pursuant to the terms of NCN calls for proposals, if a scientific track record includes papers retracted within the prescribed period and not disclosed, the case may be referred to the NCN Committee for Research Integrity and/or other competent authorities.</p>
Artistic Achievements		<p>English.</p> <p>For research in art: a description of up to 10 of the most important artistic achievements and achievements in research in art (in the proposal submission year or over the period of 10 years prior to the proposal submission year, i.e. 01.01.2016 - 16.06.2026) with a nationwide or international impact , e.g., authoring and publishing a work of art (a musical score, a record), directing a film, a play or an opera, playing a lead role, authoring an individual exhibition, actively participating in an international festival or a national festival of international significance, directing an international artistic venture.</p> <p>You must not indicate more than 10 publications or artistic achievements and achievements in research in arts.</p> <p>The period from which artistic achievements and achievements in research in arts must be presented will be extended by the career breaks, as provided in the <i>Informacje o przerwach – ankieta dorobku</i> [Information on career breaks – scientific and research track record] tab.</p>
NCN-Funded Research		<p>English.</p> <p>Enter information on research project management or other research funding awarded under NCN calls in the proposal submission year or over the period of 10 years prior to the proposal submission year (01.01.2016 - 16.06.2026).</p> <p>Research project management means acting as the principal investigator in an NCN project, such as OPUS, SONATINA, SONATA, SONATA BIS, MAESTRO, HARMONIA, SYMFONIA, PRELUDIUM (the mentor is not the principal investigator), PRELUDIUM BIS or to international calls, as well as managing/ coordinating a research team in international projects or programmes.</p> <p>Other research funding under NCN calls means:</p> <ul style="list-style-type: none"><li>• FUGA or UWERTURA fellowships,</li><li>• ETIUDA scholarships and scholarship programmes for researchers from Ukraine,</li><li>• research activities under MINIATURA,</li><li>• research components in projects funded under NAWA programmes.</li></ul>



		<p>In this section, you must not enter research projects or other funding awarded under NCN calls if you have acted as a:</p> <ul style="list-style-type: none"> <li>• mentor under PRELUDIUM, etc.,</li> <li>• research supervisor under ETIUDA,</li> <li>• co-investigator / chief investigator under OPUS, MAESTRO, etc.,</li> <li>• scholarship grantee/ student/ PhD student/ post-doc/ senior researcher under OPUS, MAESTRO, etc.</li> </ul> <p>Provide the title, registration number, source(s) of funding, name of the call, amount of funding, currency, participating entity, start date, end date, evaluation result (only when project data is loaded automatically), list of the most important publications resulting from the project, publications added by the editor (i.e., published after the submission of the report), in the absence of publications – a brief description of other research results.</p> <p>The period from which the projects must be presented will be extended by the career breaks entered in the <u><a href="#">Informacje o przerwach – ankieta dorobku</a></u> [Information on career breaks – scientific and research track record] tab.</p> <p>The <u><a href="#">Dane pobrane automatycznie</a></u> [Automatically downloaded data] section is completed automatically pursuant to the principal investigator's PESEL number. For research completed and settled, information on NCN recommendation and decision will appear.</p> <p>In the <u><a href="#">Dane wprowadzane ręcznie</a></u> [Manually entered data] section, the applicant enters information that has not been entered in the <u><a href="#">Dane pobrane automatycznie</a></u> [Automatically downloaded data] section. The foregoing applies to Dioscuro, Express call to fund research into Covid-19, ARTIQ, NCN programmes for students or researcher PhD students from Ukraine, where proposals are completed outside of the OSF submission system.</p> <p>This section can also be used in specific cases when the data cannot be entered automatically because the PESEL number is missing or has been changed.</p> <p><b>PLEASE NOTE:</b> Projects recommended for funding by the Ministry of Science and Higher Education and whose documents have been submitted to the National Science Centre must be entered in the <u><a href="#">Inne projekty badawcze spoza NCN</a></u> [Other non-NCN research projects] section.</p>
	<p>Other Non-NCN Research Projects</p>	<p>English</p> <p>Data to be entered manually.</p> <p>Enter information on managing other research projects funded under domestic or international (non-NCN) calls in the proposal submission year or over the period of the 10 years prior to the proposal submission year (01.01.2016 - 16.06.2026). The period from which the projects must be presented will be extended by the career breaks entered in the <u><a href="#">Informacje o przerwach – ankieta dorobku</a></u> [Information on career breaks – scientific track record] section.</p> <p>Present only those projects (up to 5) in which you have acted as a principal investigator and which:</p> <ul style="list-style-type: none"> <li>• have been or are carried out in the proposal year or within 10 years before the proposal year,</li> <li>• have been or are funded from the budget for science,</li> <li>• have been selected in domestic or international calls and</li> <li>• have not and are not funded from the budget for statutory activity.</li> </ul> <p>Acting as a principal investigator shall also be understood as managing/coordinating a research group in international projects or programs.</p> <p>Enter the project title, registration number, source(s) of funding, amount of funding, currency, participating entity, start date, end date, list of the most important publications resulting from the project, in the absence of publications – a brief description of other research results. In the absence of the project registration number, enter a number that can help experts identify the project.</p> <p><b>PLEASE NOTE:</b> Enter projects recommended for funding by the Ministry of Science and Higher Education and whose documents have been submitted to the National Science Centre.</p>



	Research Achievements	English. Description of the most important research achievement (up to 1800 characters). <b>PLEASE NOTE:</b> The tab must not be left empty.
<b>MENTOR</b>		
Information		Polish and English. This section should provide information on the mentor supervisor of the principal investigator (PI). Researcher's personal data and electronic ID must be entered. A Mentor can be added from either the People of Science Database pursuant to their PESEL [Personal Identification Number] or from outside the Database. <b>PLEASE NOTE:</b> If Mentor's details downloaded from the People of Science Database are out of date, you may correct them in their profile on the People of Science portal at: <a href="https://ludzie.nauka.gov.pl/in/">https://ludzie.nauka.gov.pl/in/</a> . The National Science Centre cannot modify the Mentor's details. The National Science Centre cannot change the Mentor's data. Researcher's electronic ID - optional, ORCID system identifier ( <a href="http://www.orcid.org/">http://www.orcid.org/</a> )  According to the terms of the call, Mentors are not required to be affiliated with the participating entity.
Employment		Polish and English. Enter the name of the entity employing the Mentor and the position held. You can enter: "Not currently employed".
Information on Career Breaks		Polish and English. You may enter information on career breaks extending the period from which scientific achievements must be shown, i.e., projects and publications, and for research in art: artistic achievements and achievements in research in art (the other sections apply to the entire period of researcher's scientific activity). You may enter the following career breaks: <ul style="list-style-type: none"><li>• Long-term (over 90 days) evidenced sickness benefits or physiotherapy benefits on account of unfitness for work, collected over a period of 10 years prior to the proposal submission year. Enter the number of days.</li><li>• Childcare leave granted pursuant to the Labour Code. Enter the number of days.</li><li>• For women only: Children born/adopted. Enter the number of children. The period may be extended by 18 months for every child born or adopted. If the number of children is quoted as well as the number of days of childcare leave granted pursuant to the Labour Code, the system will choose whichever option is more advantageous to account for the career break.</li></ul> <b>PLEASE NOTE:</b> No documents evidencing career breaks or parenthood need to be annexed to the proposal. The applicant confirms that information in the proposal is true and correct.
Mentor's statement		The proposal must include a Mentor's statement that they are familiar with the research project description and project supervision. A template statement is available in the OSF submission system and in the call text.



		<p><b>PLEASE NOTE:</b> File format: PDF; a file with an electronic signature in PAdES format<sup>2</sup> or scan of the document signed by hand is acceptable.</p>
<p>Academic and Research Track Record</p>	<p>Academic and Research Career</p>	<p>English. In this tab, provide the key information on Mentor's academic and research career, scientific or artistic activity other than publication- or grant-related activity, other scientific achievements and other major aspects allowing the expert team to evaluate their scientific achievements as a stage in the career. <b>RECOMMENDED TEMPLATE:</b> <u>Information on education, academic degrees/ titles and employment</u> (date degree/ title conferred, institution, discipline; start date – end date, institution, and position) <u>Research stays and home and abroad</u> (length of the visit, country, institution, type of visit). <u>Lectures and presentations</u> (information on keynote speeches and presentations delivered at renowned international conferences and in the case of arts, information on active participation in renowned artistic events) <u>Prizes and awards</u> (date, type of award and place; the most important national and international awards for research or artistic activity) <u>Other significant achievements</u> (e.g. training young staff, teaching, organisational and social activity, patents, cooperation with the economic environment, membership in editorial boards of renowned academic press/ journals, reviewing) <u>Other key information impacting the evaluation of the academic and research career</u> (e.g. concerning long career breaks or non-academic professional activity) The above template is recommended but not compulsory. Researcher's CV is meant to promote the freedom of speech. The description should be clear and explicit. Page limit: 8,000 characters, with spaces. <b>PLEASE NOTE:</b> Do not reveal any sensitive data for the purposes of Article 9 (1) of the Personal Data Protection Regulation, i.e., personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union memberships, as well as processing genetic data, biometric data to clearly identify a natural person or data concerning their health, sex life or sexual orientation. The National Science Centre is not authorised to process personal data as part of its statutory tasks.</p>
	<p>Publication Record</p>	<p>Up to 10 of the most important papers published or accepted for publication (letter of acceptance required) in the proposal submission year or over the period of 10 years prior to the proposal submission year (01.01.2016 - 16.06.2026) For research in art, up to 10 of the most important papers published or accepted for publication (letter of acceptance required) or artistic achievements and achievements in research in art in the proposal submission year or over the period of 10 years prior to the proposal submission year (01.01.2016 - 16.06.2026). You must not enter more than 10 publications or artistic achievements and achievements in research in art. Enter the following information: authors, title in the original publication language [and English translation of the title], journal, title of monograph in the original publication language, year of publication, publisher, place of publication, volume/issue, pages, ISBN/ISSN, editors, open access (YES/NO), total number of citations without self-citation, publication status (published/accepted for publication), publication DOI number, information on whether or not the publication-related data was made available (YES/NO), DOI number of publication-related data (or other permanently assigned identifier). The period from which the publication record must be provided will be extended by any career breaks disclosed in the <u>Informacje o przerwach – ankieta dorobku badacza</u> [Information on career breaks – researcher's scientific and research track record] section.</p>

<sup>2</sup> Documents signed with an electronic signature should bear an advanced electronic signature or a qualified electronic signature complying with Regulation (EU) No 910/2014 of the European Parliament and of the Council of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC.



Information on retracted/withdrawn papers		<p>English.</p> <p>A retracted paper is a paper that has been accepted for publication or published and later withdrawn pursuant to an official notice published in the original journal.</p> <p>Please answer the following question: Does your scientific track record include any papers retracted in the proposal submission year (as of the proposal submission date) or over the period of 10 years prior to the proposal submission year (including any extension of the evaluation period specified in the <i>Informacje o przerwach – ankieta dorobku</i> [Information on career breaks – scientific and research track record] tab ? (YES/NO)</p> <p>If the answer is YES, report all papers retracted in the proposal submission year (as of the proposal submission date) and over the period of 10 years prior to the proposal submission year, including any extension of the scientific track record period specified in the <i>Informacje o przerwach – ankieta dorobku</i> [Information on career breaks – scientific and research track record] tab.</p> <p>For each retraction, enter full bibliographic details of the retracted paper and retraction notice: publication authors, article title, journal title, year of publication, volume number (if applicable), issue number (if applicable), page numbers (if applicable), article number (if applicable), publication and retraction DOI (if no DOI is available, another permanent identifier or URL), date of retraction.</p> <p>The reasons for retraction must be provided, and information if it was requested by the author(s) of the original publication or third parties.</p> <p>Pursuant to the terms of NCN calls for proposals, if a scientific track record includes papers retracted within the prescribed period and not disclosed, the case may be referred to the NCN Committee for Research Integrity and/or other competent authorities.</p>
	Artistic achievements	<p>English.</p> <p>Tab only available for research in art. Description of up to 10 of the most important artistic achievements and achievements in research in art (in the proposal submission year or over the period of 10 years prior to the proposal submission year, i.e., 01.01.2016 - 16.06.2026) with a nationwide or international impact, e.g., authoring and publishing a work of art (a musical score, a record), directing a film, a play, an opera, playing a lead role, authoring an individual exhibition, actively participating in a foreign or Polish festival with an international impact, directing an international artistic venture.</p> <p>Enter a total of up to 10 publications or artistic achievements and/or achievements in research in art.</p> <p>The period of publications, artistic achievements or achievements in research in art will be extended by the career breaks disclosed in the <i>Informacje o przerwach – ankieta dorobku badacza</i> [Information on career breaks – researcher's scientific and research track record] section.</p>
	NCN- founded research	<p>English.</p> <p>Enter information on research project management or other research funding awarded under NCN calls in the proposal submission year or over the period of 10 years prior to the proposal submission year (01.01.2016 - 16.06.2026).</p> <p>Research project management means acting as the principal investigator in an NCN project, such as OPUS, SONATINA, SONATA, SONATA BIS, MAESTRO, HARMONIA, SYMFONIA, PRELUDIUM (the mentor is not the principal investigator), PRELUDIUM BIS or to international calls, as well as managing/ coordinating a research team in international projects or programmes.</p> <p>Other research funding under NCN calls means:</p> <ul style="list-style-type: none"><li>• FUGA or UWERTURA fellowships,</li><li>• ETIUDA scholarships and scholarship programmes for researchers from Ukraine,</li><li>• research activities under MINIATURA,</li><li>• research components in projects funded under NAWA programmes.</li></ul>



		<p>In this section, you must not enter research projects or other funding awarded under NCN calls if you have acted as a:</p> <ul style="list-style-type: none"><li>• mentor under PRELUDIUM, etc.,</li><li>• research supervisor under ETIUDA,</li><li>• co-investigator / chief investigator under OPUS, MAESTRO, etc.,</li><li>• scholarship grantee/ student/ PhD student/ post-doc/ senior researcher under OPUS, MAESTRO, etc.</li></ul> <p>Provide the title, registration number, source(s) of funding, name of the call, amount of funding, currency, participating entity, start date, end date, evaluation result (only when project data is loaded automatically), list of the most important publications resulting from the project, publications added by the editor (i.e., published after the submission of the report), in the absence of publications – a brief description of other research results.</p> <p>The period from which the projects must be presented will be extended by the career breaks entered in the <a href="#">Informacje o przerwach – ankieta dorobku</a> [Information on career breaks – scientific and research track record] tab.</p> <p>The <a href="#">Dane pobrane automatycznie</a> [Automatically downloaded data] section is completed automatically pursuant to the principal investigator's PESEL number. For research completed and settled, information on NCN recommendation and decision will appear.</p> <p>In the <a href="#">Dane wprowadzane ręcznie</a> [Manually entered data] section, the applicant enters information that has not been entered in the <a href="#">Dane pobrane automatycznie</a> [Automatically downloaded data] section. The foregoing applies to Dioscuro, Express call to fund research into Covid-19, ARTIQ, NCN programmes for students or researcher PhD students from Ukraine, where proposals are completed outside of the OSF submission system.</p> <p>This section can also be used in specific cases when the data cannot be entered automatically because the PESEL number is missing or has been changed.</p> <p><b>PLEASE NOTE:</b> Projects recommended for funding by the Ministry of Science and Higher Education and whose documents have been submitted to the National Science Centre must be entered in the <a href="#">Inne projekty badawcze spoza NCN</a> [Other non-NCN research projects] section.</p>
	Other Non-NCN Research Projects	<p>English Data to be entered manually.</p> <p>Enter information on managing other research projects funded under domestic or international (non-NCN) calls in the proposal submission year or over the period of the 10 years prior to the proposal submission year (01.01.2016 - 16.06.2026). The period from which the projects must be presented will be extended by the career breaks entered in the <a href="#">Informacje o przerwach – ankieta dorobku</a> [Information on career breaks – scientific track record] section.</p> <p>Enter projects (up to 5) in which you have acted as a principal investigator and which:</p> <ul style="list-style-type: none"><li>• have been carried out in the proposal submission year or over the period of 10 years prior to the proposal submission year,</li><li>• have been funded from the budget for science,</li><li>• have been selected under national or international calls and</li><li>• have not been funded from the budget for statutory activity.</li></ul> <p>Acting as a principal investigator shall also be understood as managing/coordinating a research group in international projects or programs.</p> <p>Enter the project title, registration number, source(s) of funding, amount of funding, currency, participating entity, start date, end date, list of the most important project-related publications, in the absence of publications – a brief description of other research results. In the absence of the project registration number, enter a number that can help experts identify the project.</p> <p><b>PLEASE NOTE:</b> Enter projects recommended for funding by the Ministry of Science and Higher Education and submitted to the National Science Centre.</p>



	Research Achievements	English. Describe the most important research achievement (up to 1800 characters). <b>PLEASE NOTE:</b> The tab must not be left empty. If major achievements are missing, enter: none.
<b>ETHICAL ISSUES</b>		
Ethical Issues		English. Before completing the relevant section in the OSF submission system, please read the following documents: Read the <i>Guidelines for applicants to complete the Ethics Issues form in the proposal</i> and the <i>Code of the National Science Centre on research integrity and applying for research funding</i> . Then, complete the relevant sections in the OSF submission system. Answer the questions in each individual group. If individual questions do not apply to the project, use the <i>NIE na wszystkie</i> [NO for all] button to answer “NO for all” questions or all question in a group. If the answer to any question on the form is “YES”, please describe what actions have been/will be taken to ensure that the research covered by the proposal will be carried out according to applicable law and best practices in a scientific field/discipline concerned and provide information on the consents granted to date and on how the conditions will be met. <b>PLEASE NOTE:</b> There is no obligation to attach any consents or permits, or information on consents and permits already granted. For research requiring such consents or permits, they must be obtained beforehand and included in the next annual/final report. If the research includes clinical trials with a medicinal product or medical device, a detailed justification of the non-commercial nature of the trial must be provided.
<b>DATA MANAGEMENT PLAN</b>		
Data Management Plan		English. Before this part is completed, read the <i>Guidelines for applicants to complete the Data Management Plan form in the proposal</i> , annexed to the call text. You can tick “Does not apply”. The NCN acknowledges that some projects will not generate, re-use or analyse research data or similar materials, in which case a short explanation is required as an answer to the question: 1.1 How will new data be collected or produced or how will the existing data be re-used?
<b>SIMILAR RESEARCH TASKS</b>		
Principal Investigator		Answer the questions on double funding. If “YES”, indicate ongoing and completed research tasks for which double funding might be suspected if funding is obtained for research tasks covered by this proposal. The explanation should clearly show the differences between the research tasks and justify the need to fund the research tasks in this proposal. If this section includes the names of persons involved in the preparation of the proposal or forecasted project performance, their names must also be entered in the <i>Osoby wskazane we wniosku</i> [Individuals identified in the proposal] section. <b>PLEASE NOTE:</b> <ul style="list-style-type: none"><li>Proposals comprising overlapping research tasks can only be submitted once the funding decision for the previous proposal is final.</li><li>A researcher performing a research activity covered by a proposal submitted to a MINIATURA call, for which the funding decision is not final, must not be named as the principal investigator.</li></ul>
Authorship/Co-Authorship of the Project		It is necessary to answer to the question of whether the principal investigator is the author or co-author of project descriptions? If the principal investigator is a co-author of project descriptions, name the authors. The information must comply with the facts and legal status.



Entity/ Entities	Information about applying for funding of research tasks covered by the proposal from other sources must also be provided by the entity and if a group of entities applies, all entities in the group. It is necessary to answer the question of whether the entity applying for funding of the research tasks included in this proposal also from other sources. In case the entity is also applying for funding from other sources, please enter the sources of funding.
<b>SHORT DESCRIPTION</b>	
Short Description	<p>English.</p> <p>The short project description (up to 5 pages) must include:</p> <ol style="list-style-type: none"><li>1. scientific goal of the project (description of the problem to be solved, research questions and hypotheses),</li><li>2. significance of the project (state of the art, justification for tackling a specific scientific problem, justification for the pioneering nature of the project, the impact of the project results on the development of the research field and scientific discipline),</li><li>3. concept and work plan (general work plan, specific research goals, results of preliminary research, research work programme, e.g. a Gantt chart, including milestones, risk analysis),</li><li>4. research methodology (underlying scientific methodology, methods, techniques and research tools, methods of results analysis, equipment and devices used in research),</li><li>5. composition and qualifications of the research team, including (if applicable) achievements of the co-investigators named in the proposal,</li><li>6. project literature (a reference list for publications included in the project description, with full bibliographic data).</li></ol> <p>Text limit of 5 pages A4 applies to the description (Points 1-5). The project literature (Point 6) does not count towards the page limit.</p> <p>Completion of any section on page 6 and onwards of the short project description - other than project literature – will result in the proposal being rejected on the grounds that it does not meet the eligibility criteria.</p> <p>The above-mentioned sections, including references to literature, are mandatory and if any of them is/are missing, the project will be rejected on the grounds that it does not meet the eligibility criteria.</p> <p>The system does not verify compliance of the description with the eligibility criteria of the page limit. The applicant is responsible for ensuring that the description is correct. If the page limit is exceeded, the proposal may be rejected on the grounds that it does not meet the eligibility criteria.</p> <p><b>PLEASE NOTE:</b> Experts evaluating the proposal at stage 1 of the merit-based evaluation have no access to the detailed project description, therefore this description must include information necessary for the proposal to be evaluated. The description must be delivered in PDF format (up to 10 MB).</p> <p>Recommended formatting: top-bottom margins: 1.5 cm, left-right margins: at least 2 cm, Times New Roman or equivalent, font size: at least 11, interline: single.</p> <p>If researchers involved in the drafting of the proposal or project performance are identified in this section, their names must be entered again in the <i>Osoby wskazane we wniosku</i> [Individuals identified in the proposal] section.</p>
<b>DETAILED DESCRIPTION</b>	
Detailed Description	<p>English.</p> <p>The detailed project description (up to 15 pages) must include:</p> <ol style="list-style-type: none"><li>1. scientific goal of the project (description of the problem to be solved, research questions and hypotheses),</li><li>2. significance of the project (state of the art, justification for tackling a specific scientific problem, justification for the pioneering nature of the project, the impact of the project results on the development of the research field and scientific discipline),</li></ol>



	<p>3. concept and work plan (general work plan, specific research goals, results of preliminary research, research work programme, e.g. a Gantt chart, including milestones, risk analysis),</p> <p>4. research methodology (underlying scientific methodology, methods, techniques and research tools, methods of results analysis, equipment and devices used in research),</p> <p>5. composition and qualifications of the research team, including (if applicable) achievements of the co-investigators named in the proposal,</p> <p>6. project literature (a reference list for publications included in the project description, with full bibliographic data).</p> <p>Text limit of 15 pages A4 applies to the description (Points 1-5). The project literature (Point 6) does not count towards the page limit.</p> <p>Completion of any section on page 16 and onwards of the detailed project description, other than project literature, will result in the proposal being rejected on the grounds that it does not meet the eligibility criteria.</p> <p>The above-mentioned sections, including references to literature, are mandatory and if any of them is/are missing, the project will be rejected on the grounds that it does not meet the eligibility criteria.</p> <p>The system does not verify compliance of the description with the page limit criteria. The applicant is responsible for ensuring that the description is correct. If the page limit is exceeded, the proposal may be rejected on the grounds that it does not meet the eligibility criteria.</p> <p><b>PLEASE NOTE:</b> Experts evaluating the proposal at stage 2 of the merit-based evaluation have no access to the short project description, therefore this description must include information necessary for the proposal to be evaluated.</p> <p>The description must be delivered in PDF format (up to 10 MB).</p> <p>Recommended formatting: top-bottom margins: 1.5 cm, left-right margins: at least 2 cm, Times New Roman or equivalent, font size: at least 11, interline: single.</p> <p>If researchers involved in the drafting of the proposal or project performance are identified in this section, their names must be entered again in the <i>Osoby wskazane we wniosku</i> [Individuals identified in the proposal] section.</p>
<b>PERSONNEL COSTS AND SCHOLARSHIPS</b>	
Principal Investigator (PI)	<p>Salary must be planned pursuant to Annex 2 to the <i>Regulations on awarding funding for research tasks – Costs in research projects</i> applicable to the current PRELUDIUM call, principal investigator's remuneration can only be paid from the pool allocated for <b>additional remuneration</b>.</p> <p>The budget for additional remuneration <u>for the principal investigator (PI) and other investigators</u> per each month of project performance, shall total up to PLN 2.000.</p> <p>A research team member remunerated pursuant to an employment contract by the host institution for the project must not be paid additional remuneration (if any) pursuant to a civil law contract.</p>
Mentor	According to the terms of the call, mentor must not be the beneficiaries of funding.
Co-investigators	<p>Choose the type of employment:</p> <ul style="list-style-type: none"><li>• additional salary</li><li>• no remuneration</li></ul> <p>Under PRELUDIUM, the budget for additional remuneration for the principal investigator (PI) and other investigators per each month of project performance shall total up to PLN 2.000.</p>



	<p>Additional remuneration can be paid to the research team members employed pursuant to a full-time or part-time employment contracts and civil law contracts.</p> <p>More information on the costs can be found in the <i>Regulations on awarding funding for research tasks</i> and <i>Regulations on awarding scholarships in NCN-funded research projects</i>. If unjustified costs are planned, the proposal may be rejected.</p>
<b>RESEARCH EQUIPMENT</b>	
Research Equipment	<p>Polish and English.</p> <p>This category covers the purchase or manufacturing of research equipment, other devices and software crucial to research. The cost of research equipment, devices and software must not exceed 30% of requested funds for the research project. The purchase or manufacturing of research equipment and IT infrastructure with the unit cost of over PLN 500,000 must not be paid from the project budget.</p> <p>Research equipment leasing costs are not eligible.</p> <p>If unjustified costs are planned, the proposal may be rejected.</p>
<b>OTHER DIRECT COSTS</b>	
Other Direct Costs	<p>Polish and English.</p> <p>Costs must be planned pursuant to Annex 2 to the <i>Regulations on awarding funding for research tasks – Costs in research projects</i> applicable to the respective PRELUDIUM.</p> <p>The budget must be well justified with regard to the subject and scope of the research, based on realistic calculations and must itemise expenses covered from the NCN resources (eligible costs).</p> <p>Costs identified as “ineligible” in the Costs of research projects section are not acceptable.</p> <p>Eligible costs are subdivided into direct and indirect costs.</p> <p>In the Other direct costs section, specify the type and amount of costs, as well as justification for the expenditure.</p> <p>Direct costs may be planned under the following categories:</p> <ul style="list-style-type: none"><li>• materials and small equipment;</li><li>• outsourced services;</li><li>• business trips,</li><li>• visits and consultations,</li><li>• collective investigators,</li><li>• other costs.</li></ul> <p><b>PLEASE NOTE:</b> NCN Officers provide no guidance as to the cost categories. The applicants must assign the costs to the appropriate category. The costs must be planned in accordance with applicable law, <i>Costs in research projects</i> and internal regulations of the participating entity for the project.</p> <p>If this section includes the names of persons involved in the preparation of the proposal or project performance, their names must be entered in the <i>Osoby wskazane we wniosku</i> [Individuals identified in the proposal] section.</p>
<b>OPEN ACCESS (OA)</b>	
Open Access	<p>Indirect costs of Open Access: this category may cover the costs of open access to publications and/or research data (up to 2% of direct costs).</p> <p>Enter the total Open Access costs for the project period (in PLN). The total costs may be planned in the first year of project period. The percentage of forecasted costs will be entered in the <i>Koszty – zestawienie</i> [Budget - Summary] section.</p> <p>The costs of Open Access to publications and research data can be covered by indirect costs.</p>



	<p>The cost of Open Access to publications can only be covered by indirect costs, if covered by direct costs (under the <i>Inne koszty</i> [Other Direct Costs] section), they will be deemed ineligible</p> <p>The National Science Centre allows certain open access publication costs to be paid as other indirect costs or entity's contribution.</p> <p>More information on Open Science can be found on the NCN website.</p>
<b>OTHER INDIRECT COSTS</b>	
Other Indirect Costs	<p>They may be allocated to costs indirectly related to the project, including costs of open access to publications and/or research data. The participating entity must arrange with the principal investigator for the distribution of at least 25% of the indirect cost's value. Costs classified as ineligible in the <i>Costs in research projects</i> must not be planned or incurred as indirect costs.</p> <p>Enter the amount of other indirect costs.</p> <p>For entities where no state aid is planned, enter a percentage [%]. Indirect costs of up to 20% of direct costs can be planned.</p> <p>For entities where state aid is planned, enter the [PLN] amount of other indirect costs in particular years of project performance and the percentage [%] will be calculated automatically. Indirect costs in projects with state aid are calculated differently; therefore, we recommend that you read the updated indirect cost calculation guidelines. We recommend that you complete the <i>Budget</i> section starting with the <i>Specific cost breakdown</i> to make sure that the maximum costs are calculated correctly. Other indirect costs are accounted for on a lump-sum basis and regarded as incurred.</p>
<b>BUDGET - SUMMARY</b>	
Budget - Summary	<p>This section will include a summary breakdown of costs per year, according to the project period.</p> <p>The total funding must not exceed:</p> <ul style="list-style-type: none"><li>• PLN 70,000 for a project with an implementation period of 12 months,</li><li>• PLN 140,000 for a project with an implementation period of 24 months, and</li><li>• PLN 210,000 for a project with an implementation period of 36 months.</li></ul> <p>This section will include the percentage of indirect costs of Open Access and other indirect costs.</p>
<b>SPECIFIC COST BREAKDOWN</b>	
Specific Cost Breakdown	<p><b>Only applicable to entities where the project funding constitutes state aid.</b></p> <p>Indirect costs in projects with state aid are calculated differently; therefore, we recommend that you complete the Budget section starting with the Specific cost breakdown to make sure that the maximum costs are calculated correctly.</p> <ol style="list-style-type: none"><li>1. Type of expenditure</li><li>2. Cost category</li><li>3. Cost type</li><li>4. Total gross cost [PLN]</li><li>5. Eligible cost [PLN]</li><li>6. Own contribution [PLN]</li><li>7. NCN contribution [PLN]</li><li>8. Year</li></ol> <p><b>PLEASE NOTE:</b> The total cost in category O (indirect costs) must not exceed 20% of the total cost in categories A, W, E and G.</p>
<b>PERSONAL DATA PROTECTION</b>	
Personal data protection	Information on personal data processing.



	<p>Personal data provided by principal investigators and applicants in the proposal will be processed by the National Science Centre until the project end date and settlement (if funding is awarded). Afterwards, it will also be used for statistical purposes. The collected data will be processed in order to evaluate the proposal, project, as well as the tasks carried out by NCN, and dissemination of information on the calls launched by the NCN. Data processing also includes monitoring, supervision, and evaluation of implementation and settlement of NC-funded projects. The data in the proposal must comply with the facts.</p> <p>For more information, please go to <a href="https://www.ncn.gov.pl/dane-osobowe?language=en">https://www.ncn.gov.pl/dane-osobowe?language=en</a>.</p>
<b>ADMINISTRATIVE DECLARATIONS</b>	
Administrative Declarations	Administrative declarations must be approved by the principal investigator and authorised representative of the participating entity.
<b>EXPERTS</b>	
Information on Potential Conflict of Interest (For NCN Officers Only)	<p>The principal investigator may name up to 3 individuals whom they believe should not evaluate the proposal due to a potential conflict of interest.</p> <p>Enter their names and affiliations.</p> <p>The final decision on the selection of experts rests with the NCN.</p>
<b>INDIVIDUALS IDENTIFIED IN THE PROPOSAL</b>	
Individuals Identified in the Proposal	<p>Polish.</p> <p>In this section, the applicants are reminded of their duty to notify the individuals identified in the proposal that their personal details (name, affiliation) are disclosed in the proposal. The foregoing applies to all individuals involved in proposal or project. An organised list of such individuals will allow faster verification of a potential conflict of interest that may occur at any stage of project evaluation, performance and settlement.</p> <p>Identify all individuals named in any part of the proposal, in particular, in the following sections:</p> <ul style="list-style-type: none"><li>• International Cooperation,</li><li>• Abstract,</li><li>• Abstract for the General Public,</li><li>• Research Tasks,</li><li>• Research Team,</li><li>• Similar Research Tasks/ Co-Authorship of the Project,</li><li>• Description/ Short Description/ Detailed Description,</li><li>• Other Costs: Visits/ Consultations.</li></ul> <p>The principal investigator and senior researcher not be identified.</p> <p>This section is not subject to an evaluation.</p>
<b>ELECTRONIC SUBMISSION</b>	
Confirmation of submitting the proposal (PI) Confirmation of submitting the proposal (entity)	<p>Once all individual sections of the proposal have been completed and the proposal has been checked for completeness, block it from further editing by clicking the <i>Zablokuj do NCN</i> [Block to NCN] button. Once the proposal is blocked to NCN, only the short and detailed project descriptions can be edited.</p> <p><b>PLEASE NOTE:</b> Confirmations can be downloaded once the proposal has been completed and blocked from further editing.</p> <p>Please download:</p> <ul style="list-style-type: none"><li>• Confirmation of submitting the proposal (PI) and</li><li>• Confirmation of submitting the proposal (entity).</li></ul>



The confirmations of proposal submission from the principal investigator (PI) and entity downloaded from the OSF submission system are affixed with an electronic OPI PIB seal which is used to ensure the integrity of the data on a document that has been generated (it can be verified that data has not been altered, added or deleted in an unauthorised manner). The OPI PIB seal confirms that the OSF submission system is the source of data. The seal must not be deleted or modified. Confirmations of proposal submission must be signed and attached to the proposal before it is sent to the NCN. Confirmations can be signed in two ways: by hand or electronically. When the applicant is a group of entities, the confirmation must only be signed by the authorised representative of the leader of the group of entities. Confirmations signed electronically must be appended here: [Dodaj potwierdzenie podpisane elektronicznie](#) [Add confirmation with an electronic signature]. Confirmations signed electronically must be affixed with an advanced electronic signature or qualified electronic signature in compliance with *Regulation (EU) No 910/2014 of the European Parliament and of the Council of 23 July 2014 on electronic identification and trust services for electronic transactions in the internal market and repealing Directive 1999/93/EC*. The NCN may request the applicant to demonstrate that the electronic signature complies with the eIDAS Regulation. PDF is the only format acceptable in the OSF submission system. Therefore, electronic signatures must be in the PAdES format. When electronically signed files are attached to a proposal, the system verifies that the document relates to the proposal and its final version, and that it contains the OPI seal and electronic signature. The system does not verify the validity of certificates of attached electronically signed files. If the verification result is successful or inconclusive, the proposal may be submitted. If the verification result is unsuccessful, a proposal must not be submitted until a properly signed file is annexed. If the electronic signature is missing, a scan of the document signed by hand may be annexed. The document must be downloaded, printed out, signed by hand, scanned and uploaded to the [Skan potwierdzenia](#) [Scan of confirmation] section. The signature must be legible and include the signatory's name. The file that has been scanned must not contain any digital signatures. The applicant must keep the original documents signed by hand until the evaluation end date, and if the proposal is recommended for funding, until the date of signing the funding agreement. If the confirmation of proposal submission (principal investigator) has been signed by anyone other than the principal investigator, an authorisation to represent the principal investigator must be attached in this section. The proposal may be accompanied by an authorisation in the form of an electronic document or a scanned copy of a document signed by hand. If the confirmation of proposal submission (entity) has been signed by anyone other than the head of entity, an authorisation to represent the entity must be attached in this section. The proposal may be accompanied by an authorisation in the form of an electronic document or a scanned copy of a document signed by hand.

**PLEASE NOTE:** Confirmations that relate to the final version of the proposal must be attached to the proposal. Personal details in the proposal must be consistent with data in the signature. Verification of signature validity is subject to an eligibility check. Any irregularities identified can be remedied. To submit the proposal, use the [Wyślij do NCN](#) [Send to NCN] button at the top of the page. A proposal can only be submitted by the editor, auxiliary editors have no such powers (the [Wyślij do NCN](#) [Send to NCN] button will not appear). The proposal is considered submitted once its status changes to "Sent". Please plan your work in advance to ensure your proposal is submitted to the NCN on time. The submission end time, not the start time, matters. The submission deadline (16 June 2026, 2 pm) is final and must not be exceeded.